

# Sun City Fire District

MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR MEETING  
TUESDAY, OCTOBER 22, 2013  
9:00 A.M.

**CALL TO ORDER:** Jack Leonard, Board Vice-Chairman

**ROLL CALL:**

**Members Present:** Board Clerk Walter Link, Board Treasurer/Chaplain Bob Luger, Board Vice-Chairman Jack Leonard and Board Member Dave Scott.

**Members Absent:** Board Chairman Ed George was absent with notice.

**Staff:** Fire Chief Jim Haner, Fire Marshal Jim Fox, Community Outreach Specialist Mary Dickinson, and Administrative Manager Lisa Neubert.

- I. The minutes of the September 17, 2013 regular meeting and the October 8, 2013 special meeting were approved.
- II. **CORRESPONDENCE**
  - A. Chief Haner read four letters of appreciation for Department staff.
- III. **COMMITTEE REPORTS**
  - A. **Budget and Finance (Luger & Leonard)**
    1. Chief Haner presented the monthly financial report to the board.
    2. Discussion of revision of the fire district's financial policy document was deferred to the November 19, 2013 regular board meeting when Mr. Buldra will be available.
    3. Presentation of draft financial policies sections 1300, 1311, 1312, 1313 and 1314 to the board was deferred to the November 19, 2013 regular board meeting when Mr. Buldra will be available.
  - B. **Legal and Insurance (Leonard & Link)**
    1. There were no legal and insurance issues for the month of September 2013.

2. **Fire Marshal Jim Fox presented Resolution #13-1022A to the fire board. This resolution provides for adoption of the 2012 International Codes as well as several amendments to the fire code. After discussion, the board voted unanimously to adopt Resolution #13-1022A. Note: resolution number was changed from #13-1015A to #13-1022A to reflect the correct meeting date. (M: Dave Scott/S: Bob Luger)**

**Ayes: Jack Leonard, Walter Link, Bob Luger, and Dave Scott  
Nays: None**

3. **Chief Haner presented a Separation Incentive Plan (SIP) to the fire board for their consideration. After discussion the SIP was approved. (M: Walter Link/S: Dave Scott)**

**Ayes: Jack Leonard, Walter Link, Bob Luger, and Dave Scott  
Nays: None**

**C. Fire Department Operations (George & Scott)**

1. **There were no fire department operations issues for the month of September 2013.**

**D. Grounds and Equipment (George & Link)**

1. **Chief Haner reported that Chief Thompson is working on getting bids for painting of the administrative building eaves. The paint is cracking and peeling off.**

**E. Special Projects (Luger & Scott)**

1. **Dave Scott gave an update on the auxiliary and reported that the old La France fire truck is being donated to the Hall of Flame Museum.**

**IV. FIRE DEPARTMENT REPORTS**

- A. **Fire Department Report – Chief Haner presented the incident response summary and the fleet fuel cost report for September 2013. The incident response summary and fleet fuel cost report are on file in the Fire Board office for review.**
- B. **Fire Prevention Report – Fire Marshal Fox presented the prevention inspection summary and the prevention volunteer summary hours for September 2013. All reports are on file in the Fire Board office for review. Additionally Fire Marshal Fox gave an overview of current district building projects and their statuses.**

C. **Public Education Report – Mary Dickinson presented the community education volunteer report and hours for September 2013. All reports are on file in the Fire Board office for review. Additionally she gave an overview of upcoming public education events.**

D. **Chaplain’s Report – No Report.**

V. **UNFINISHED BUSINESS**

A. **None.**

VI. **NEW BUSINESS**

A. **None.**

VII. **PUBLIC COMMENTS**

A. **There were no public comments.**

VIII. **NEXT REGULAR BOARD MEETING**

A. **The next Regular Board Meeting will be held on November 19, 2013 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue.**

IX. **ADJOURNMENT**

A. **The meeting adjourned at 9:58 a.m.**

**FOR THE BOARD**

*Walter A. Link*

**Clerk of the Board**

**WAL/lbn**