

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR MEETING
TUESDAY, NOVEMBER 19, 2013
9:00 A.M.**

CALL TO ORDER: Ed L. George, Board Chairman

ROLL CALL:

Members Present: Board Chairman Ed George, Board Clerk Walter Link, Board Treasurer/Chaplain Bob Luger, Board Vice-Chairman Jack Leonard and Board Member Dave Scott.

Members Absent: None.

Staff: Fire Chief Jim Haner, Finance Manager Gabe Buldra, Fire Marshal Jim Fox, and Administrative Manager Lisa Neubert.

PLEDGE OF ALLEGIANCE TO THE FLAG: Dave Scott, Board Member

INVOCATION: Bob Luger, Chaplain

I. The minutes of the October 22, 2013 regular meeting were approved.

II. **CORRESPONDENCE**

A. Chief Haner presented Ed George a twenty service plaque for his service as a volunteer in the prevention bureau.

III. **COMMITTEE REPORTS**

A. Budget and Finance (Luger & Leonard)

1. Finance Director Gabe Buldra presented the monthly financial report to the board. The monthly financial reports were accepted and approved by the board. (M: Robert Luger/S: David Scott)
Ayes: George, Link, Leonard, Luger and Scott
Nays: None

2. **Finance Director Gabe Buldra discussed the revision of the fire district's financial policy document.**
 3. **Mr. Buldra introduced draft financial policies sections 1300, 1311, 1312, 1313 and 1314 to the board. Board members will review the policies for possible adoption at a future date.**
- B. Legal and Insurance (Leonard & Link)**
1. **There were no legal and insurance issues for the month of October 2013.**
- C. Fire Department Operations (George & Scott)**
1. **Chief Haner reported that Chief Oleson will be working a 40 hour work week in the administrative offices due to an injury. He also reported on the upcoming promotional process for captain and recent training at Royal Oaks.**
- D. Grounds and Equipment (George & Link)**
1. **Dave Scott gave an update on the American LaFrance truck that was donated to the Hall of Flame Museum.**
- E. Special Projects (Luger & Scott)**
1. **There were no special projects for the month of October 2013.**

IV. FIRE DEPARTMENT REPORTS

- A. Fire Department Report – Chief Haner presented the incident response summary and the fleet fuel cost report for October 2013. The incident response summary and fleet fuel cost report are on file in the Fire Board office for review.**
- B. Fire Prevention Report – Fire Marshal Fox presented the prevention inspection summary and the prevention volunteer summary hours for October 2013. All reports are on file in the Fire Board office for review. Additionally Fire Marshal Fox gave an overview of current district building projects and their statuses.**
- C. Public Education Report – Fire Marshal Jim Fox presented the community education volunteer report and hours for October 2013. All reports are on file in the Fire Board office for review.**
- D. Chaplain's Report – No Report.**

V. UNFINISHED BUSINESS

A. None.

VI. NEW BUSINESS

A. None.

VII. PUBLIC COMMENTS

A. None.

VIII. NEXT REGULAR BOARD MEETING

A. The next Regular Board Meeting will be held on December 17, 2013 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

IX. ADJOURNMENT

A. The meeting adjourned at 10:20 a.m.

FOR THE BOARD

Walter A. Link

Clerk of the Board

WAL/lbn