

**MINUTES
SUN CITY FIRE DISTRICT
SPECIAL MEETING
TUESDAY, OCTOBER 14, 2014
9:30 A.M.**

CALL TO ORDER: Jack Leonard, Acting Board Chairman

ROLL CALL:

Members Present: Acting Board Chairman Jack Leonard, Board Clerk Walter Link, Board Treasurer/Chaplain Bob Luger, Board Members Dave Scott and Phil Griswold.

Members Absent: None

Staff: Fire Chief Mike Thompson, USFFA Vice-President Rob Schmitz and Administrative Manager Lisa Neubert.

BUSINESS CONDUCTED: The Committees of the Board discussed various matters within their areas of responsibility.

I. Legal and Insurance (Leonard & Link)

- A.** Chief Thompson requested that this item be moved to the end of the meeting. The board agreed to his request. At 10:45 a.m. the board voted unanimously to go into executive session pursuant to A.R.S. Section 38.431.03(A)(7) to discuss a management agreement. (M: Dave Scott/S: Dave Scott)
Ayes: Jack Leonard, Walter Link, Bob Luger, Dave Scott, Phil Griswold
Nays: None
- B.** The board ended the executive session and resumed the special meeting at 11:15 a.m.
- C.** Chief Thompson gave an overview of the S.A.V.E. (Strategic Alliance for Volume Expenditures) Cooperative Purchasing Group Intergovernmental Agreement. The S.A.V.E. allows participating members to utilize contracts issued through other participating members to for cost savings that are provided through volume purchasing.
- D.** Board member Scott reviewed a sample listing of fire districts and what board positions they had. He reviewed 57 fire district websites and found that the vast majority only had a board chairman and board clerk as defined in the Arizona Revised Statutes. A motion was made and seconded that the Fire District By-Laws be revised to remove the board positions of vice-chairman and treasurer as these positions are not defined in the A.R.S. The motion carried. (M: Phil Griswold/S: Dave Scott)

Ayes: Walter Link, Dave Scott, Phil Griswold
Nays: Jack Leonard
Abstain: Bob Luger

II. Budget and Finance (Luger & Leonard)

A. No report.

III. Fire Department Operations (Griswold & Scott)

A. Chief Thompson reported that we received a letter from the Department of Health Services (DHA) asking for clarification on our C.O.N. application. The application stated we would be charging for ambulance supplies and DHS wanted a supply inventory list with cost breakdown. This information was submitted to DHS. Additionally Chief Thompson reported that he and attorney Brian Zavislak met with DHS officials for an overview of the timeline for the application and hearing process.

IV. Grounds and Equipment (Griswold & Link)

A. Chief Thompson reported that bids for roof repairs for FS131 and FS132 were in the \$12,000 to \$14,000 range. Insurance adjusters from VFIS are reviewing the bids and the roof damage to see if it can be covered under our insurance policy.

V. Special Projects (Luger and Scott)

A. Dave Scott led a discussion on establishing a dress code for board meetings. This is not a matter that would be included in the by-laws but rather a standing rule. Board members discussed a dress code for regular meetings. There would be no dress code for workshop or special meetings. A motion was made and seconded that the dress code for regular monthly board meetings will be a white polo shirt with Sun City Fire Department logo, black pants and black shoes. The motion carried.

Ayes: Jack Leonard, Walter Link, Bob Luger, Dave Scott

Nays: Phil Griswold

B. Chief Thompson reported that the next workshop meeting would fall on November 11th, an observed holiday (Veterans Day), and the office will be closed. He asked if the meeting should be cancelled or rescheduled. A motion was made and seconded to cancel the November 11, 2014 workshop meeting. The motion carried. (M: Walter Link/S: Bob Luger)

Ayes: Jack Leonard, Walter Link, Bob Luger, Dave Scott, Phil Griswold

Nays: None

VI. The meeting adjourned at 11:15 a.m.

FOR THE BOARD

Walter A. Link

**Walter A. Link
Clerk of the Board**

WAL/lbn