

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR MEETING
TUESDAY, NOVEMBER 18, 2014
9:30 A.M.**

CALL TO ORDER: Jack Leonard, Acting Chairman

ROLL CALL:

Members Present: Jack Leonard, Walter Link, Bob Luger, Dave Scott, and Phil Griswold.

Members Absent: None

Staff: Fire Chief Mike Thompson, Fire Marshal Jim Fox, Administrative Assistant Mary Dickinson, Finance Director Gabe Buldra, Finance Manager Deborah Musselman and Administrative Manager Lisa Neubert.

PLEDGE OF ALLEGIANCE TO THE FLAG: Dave Scott, Board Member

INVOCATION: Bob Luger, Chaplain

I. The minutes of the October 21, 2014 regular meeting were approved.

II. **CORRESPONDENCE**

A. Chief Thompson had no correspondence report. He gave an update on two volunteer members of the Department who were each in the hospital.

III. **COMMITTEE REPORTS**

A. Budget and Finance (Luger & Leonard)

1. Finance Director Gabe Buldra presented the monthly financial report to the board. The board voted to accept this report. (M: Bob Luger/S: Phil Griswold) *Motion Carried*
Ayes: Jack Leonard, Walter Link, Bob Luger, Dave Scott, Phil Griswold
Nays: None

2. Resolution #14-1118A & Resolution #141118B – A motion and second were made to accept both resolutions as follows: Resolution #14-1118A regarding the transfer of the capital project fund and the volunteer pension from Ameriprise and the board designated fund from Wells Fargo to Charles Schwab & Co. and Resolution #141118B pertaining to Board of Directors and Chief Officers as authorized signers on District banking and checking accounts. After discussion the motion carried unanimously. (M: Walter Link/S: Bob Luger) *Motion Carried*
Ayes: Jack Leonard, Walter Link, Bob Luger, Dave Scott, Phil Griswold
Nays: None

A. Legal and Insurance (Leonard & Link)

1. Chief Thompson reported that the CON application is now in the substantive review phase.

B. Fire Department Operations (Griswold & Scott)

1. There were no fire department operations for the month of October 2014.

C. Grounds and Equipment (Griswold & Link)

1. Chief Thompson reported on the roofing issues at FS131 & FS132. The insurance adjuster is still waiting on a quote from Glendale Roofing. There was a sprinkler leak in the gated parking area at the administrative offices. It has been repaired.

D. Special Projects (Luger & Scott)

1. There were no special projects for the month of October 2014.

II. FIRE DEPARTMENT REPORTS

A. Fire Department Report – Chief Thompson presented the incident response summary and the fleet fuel cost report for October 2014. The incident response summary and fleet fuel cost report are on file in the Fire Board office for review.

B. Fire Prevention Report – Fire Marshal Fox presented the prevention inspection summary and the prevention volunteer summary hours for October 2014. All reports are on file in the Fire Board office for review. Additionally Fire Marshal Fox gave an overview of current district building projects and their statuses.

C. Public Education Report – Mary Dickinson presented the community education volunteer report and hours for October 2014. All reports are on file in the Fire Board office for review.

D. Chaplain's Report – None.

III. UNFINISHED BUSINESS

A. Chairman Leonard reported that no elections were held as only two candidates submitted paperwork for the two open board member positions. Therefore, there will be no official canvass of the election as election was not held.

IV. NEW BUSINESS

A. An organizational meeting of the board was held directly after this meeting.

V. PUBLIC COMMENTS

A. Jack Duran, Vice-Mayor of the Town of Youngtown, expressed his appreciation of the Sun City Fire Department.

VI. NEXT REGULAR BOARD MEETING

- A. The next Regular Board Meeting will be held on December 16, 2014 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

VII. ADJOURNMENT

- A. The meeting adjourned at 10:17 a.m.

FOR THE BOARD

Walter A. Link

Clerk of the Board

WAL/lbn

Approved