

**MINUTES  
SUN CITY FIRE DISTRICT  
SPECIAL MEETING  
TUESDAY, DECEMBER 9, 2014  
9:30 A.M.**

**CALL TO ORDER:** David Scott, Chairman

**ROLL CALL:**

**Members Present:** David Scott, Walter Link, Jack Leonard, Bob Luger, and Phil Griswold.

**Members Absent:** None

**Staff:** Fire Chief Mike Thompson, USCFPA Vice President Rob Schmitz, and Administrative Manager Lisa Neubert.

**BUSINESS CONDUCTED:** The Committees of the Board discussed various matters within their areas of responsibility.

**I. Legal and Insurance (Leonard/Griswold)**

- A. Chief Thompson presented a contract between the District and Dr. Gail Bradley for medical director services. A motion was made and seconded to approve the contract. The motion carried and the contract was approved.**

**Motion: "To approve the contract with Dr. Gail Bradley as medical director for the Sun City Fire & Medical Department." (M: Phil Griswold/S: Robert Luger)**

**Ayes: David Scott, Walter Link, Robert Luger, Philip Griswold**

**Nays: None**

**Abstain: Jack Leonard**

**II. Budget and Finance (Luger/Griswold)**

- A. Chief Thompson reported that the District received a certified letter from CopperPoint Mutual, the District's workers' compensation insurance company, stating that the District's workers' compensation policy would not be renewed as of July 2015. Chief Thompson and Lisa Neubert are working with the District's workers' compensation insurance broker, Craig Carson from Southwest Risk, on protesting this non-renewal and checking into possible options should the policy be cancelled.**

- B. Chief Thompson reported that Royal Oaks gave a donation of \$20,000 to the Department in appreciation of all that the Department does for its residents and for the impressive work done by the Fire Marshal with respect to their large renovation project. The money will be used to cover the \$15,000 expense in replacing FS131's water heater and \$5,000 will be put towards upper division tuition reimbursement for those employees working on their bachelor's degree program.**
- C. Chief Thompson reported that the CON is through the substantive review process and there were approximately ten items that needed clarification. Answers to these questions were sent to DHS this past Monday. The next step in the process is to be placed on the Administrative Law Judges' calendar for hearings.**

### **III. Fire Department Operations (Scott/Link)**

- A. Chief Thompson reported that the grant team submitted the AFG (Assistance to Firefighters Grant) Grant last Thursday. The grant requests were for a new fire pumper and four drug refrigeration units. Chief Thompson expressed his sincere gratitude for the efforts put forth by the team. Team members are Deborah Musselman and volunteers Maggie Griswold and Christi Holliday. Additionally, the Department will be working with Youngtown Mayor LeVault on grant proposals for a new fire station 133 to be built on the property located at 13232 N. 111<sup>th</sup> Avenue.**
- B. Chief Thompson reported that he is organizing a meeting between Mayor LeVault, who is also the Chairman of MAG (Maricopa Association of Governments), and Brian Jeffries, President of PFFA (Professional Fire Fighters of Arizona) to discuss pension reform matters.**
- C. Chief Thompson reported that he will be putting a team together to with respect to database collections. The Department collects a lot of good information but he would like to create a database from which this information could be extracted.**

### **IV. Grounds and Equipment (Scott/Link)**

- A. Chief Thompson gave an update on the roof repairs at FS131 & FS132. VFIS insurance company has approved replacement of a section of roof at FS132. With respect to FS131, VFIS contends that they issued a check for roof repairs a couple of years ago and that the District cashed the check without repairing the roof. Chief Thompson will be looking into this matter.**
- B. Chief Thompson reported that he has received a bid to do the asphalt repairs on the ADM parking lot. The asphalt was saw-cut a month ago to do sprinkler repairs. He is also asking the contractor to provide a bid for seal-coating this parking lot as a preventive measure on the wear and breakdown of the asphalt.**
- C. Chief Thompson reported the C131 had tire issues and that the dealer aligned the vehicle and replaced the tires and rims to correct the problem. BC131 had different tires and rims mounted on it. The ones that came on the vehicle were too small.**

**V. Special Projects (Leonard/Luger)**

- A. Chairman Scott led a general review on parliamentary procedures and Robert's Rules. He provided handouts that provide general rules on parliamentary procedure. It was decided that the public will fill out comment cards prior to the meeting for any public comments to be heard at the meeting. This change will begin in January 2015.**

**VI. The meeting adjourned at 11:08 a.m.**

**FOR THE BOARD**

*Walter A. Link*

**Walter A. Link  
Clerk of the Board**

**WAL/lbn**