

**MINUTES
SUN CITY FIRE DISTRICT
WORKSHOP MEETING
TUESDAY, APRIL 14, 2015
9:30 A.M.**

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, Jack Leonard, Bob Luger, and Phil Griswold.

Members Absent: None

Staff: Fire Chief Mike Thompson, USCFPA Vice President Rob Schmitz, and Administrative Manager Lisa Neubert.

BUSINESS CONDUCTED: The Committees of the Board discussed various matters within their areas of responsibility.

I. Legal and Insurance

- A. Chief Thompson and HR Manager Lisa Neubert presented the District's ERISA wrap document. This document is required for certain benefits that are covered by ERISA (Employment Retirement Income Security Act). Board member Griswold inquired if the document had been review by our legal counsel as recommended by Infinisource, the company who created the document. It was agreed that the document should be reviewed by the District's attorney before executing the resolution. Additionally Ms. Neubert will check with Infinisource on the plan date listed in the document as it only covers a four month period.
- B. Chief Thompson presented an indemnity agreement for donating old, outdated cardiac monitors to Food for the Hungry, a non-profit 501(c)3 agency that provides free healthcare to impoverished communities globally. The board will review the document and this item will be put on a future agenda for ratification.

II. Budget and Finance

- A. Chief Thompson asked that the next discretionary workshop meeting of the board scheduled for May 12, 2015 be changed to May 13, 2015 as he is on vacation that day. He will present a preliminary review of the fiscal year 2016 budget. There were no objections to the change of date.
- B. Chairman Scott noted to the board that the financial report for March 2015 was distributed so that board members can review before presentation of the report at next week's monthly meeting.

III. Fire Department Operations

- A. Chairman Scott noted to the board that the monthly incident/fuel/prevention report for February 2015 was distributed so that board members can review before presentation of the report at next week's monthly meeting.
- B. Chief Thompson reported that he received word from the attorney handling the CON application process that the substantive review should be completed by this Friday, April 17th.

IV. Grounds and Equipment

- A. Chief Thompson reviewed tile color choices for the roof repair work at FS131 & FS132. Of the five choices, the dark grey tile was selected and agreed upon.
- B. Board member Link brought up the broken fence poles on the District's vacant lot in Youngtown. Chief Thompson explained that semi-trucks park their rigs along that side of the property when they are accessing the hotels and restaurants on Grand Avenue. Chief Thompson explained that the drivers most likely don't realize they have run into the pole when parking. He reported that Jim Fox is looking into the costs of having concrete-filled poles installed to prevent this.

V. Special Projects

- A. Chief Thompson announced Firefighter Jennifer Brooks retirement celebration this Thursday, April 16th, from 11:00 a.m. – 2:00 p.m. at FS131. He encouraged everyone to attend if possible.

FOR THE BOARD

Walter A. Link

Walter A. Link
Clerk of the Board

WAL/lbn