

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR MEETING
TUESDAY, MAY 19, 2015
9:30 A.M.**

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

Members Present: Jack Leonard, Walter Link, Bob Luger, David Scott, and Phil Griswold.

Members Absent: None

Staff: Fire Chief Mike Thompson, Fire Marshal Jim Fox, Finance Director Gabe Buldra, and Administrative Manager Deborah Musselman

PLEDGE OF ALLEGIANCE TO THE FLAG: Philip A. Griswold, Board Member

INVOCATION: Bob Luger, Chaplain

I. Approve the minutes of the March 26, 2015 executive session and the April 21, 2015 regular meeting.

II. **CORRESPONDENCE**

- A. Chief Thompson read five letters of appreciation for the department and it's staff from various citizens.
- B. Firefighter Adam Holliday was promoted to Captain on April 27, 2015. His father, a firefighter for the Harquahala Fire District, pinned him with his captain's badge.

III. **COMMITTEE REPORTS**

A. **Budget and Finance (Leonard/Griswold)**

- 1. Finance Director Gabe Buldra presented the monthly financial report to the board. The board voted unanimously to accept this report.
MOTION: "To accept the monthly financial report for the month of April 2015 as presented by Financial Director Gabe Buldra." (M: Robert Luger/S: Walter Link)

Ayes: Jack Leonard, Walter Link, Robert Luger, David Scott, Philip Griswold

Nays: None.

2. Chief Thompson presented proposed fiscal year 2015-2016 annual budget. After discussion the board voted unanimously to approved the proposed 2015-2016 budget. The budget will be available to all members of the public for the twenty day review period before adoption. (M: Jack Leonard/S: Robert Luger)

Ayes: Jack Leonard, Walter Link, Robert Luger, David Scott, Philip Griswold
Nays: None

B. Legal and Insurance (Luger/Griswold)

1. Chief Thompson reported that the CON has made it through the entire review process and that hearings should be scheduled for late August/early September 2015.
2. Chief Thompson presented revised Sun City Fire Department Policies Nos. 101.02 (Equal Employment Opportunity), 101.05 (Employment Eligibility Lists), and 102.27 (Use of District Issued Vehicles) for review. The board had an opportunity to review the policies and had no further questions for Chief Thompson. After discussion the board voted unanimously to approve Sun City Fire Department Policies Nos. 101.02 (Equal Employment Opportunity), 101.05 (Employment Eligibility Lists), and 102.27 (Use of District Issued Vehicles). (M: Robert Luger/S: Jack Leonard)

Ayes: Jack Leonard, Walter Link, Robert Luger, David Scott, Philip Griswold
Nays: None

C. Fire Department Operations (Scott/Link)

1. Chief Thompson reported that the CAFS (compressed air foam system) on E138 needs to be rebuilt. The cost of this repair will be \$30,000.
2. Chief Thompson reported that there was a 1st alarm condo fire on Sunday evening May 17, 2015.

D. Grounds and Equipment (Link/Scott)

1. Chief Thompson gave an update on the FS131 & FS132 roof repairs. FS132 has been repaired and FS131 should be repaired within a month.
2. The damaged bay door on FS131 will be replaced with an aluminum panel door that has on glass panel. The door company has recommended that the current doors be replaced as they are too heavy to properly function. At this time on the damaged door will be replaced. Replacements will be made to the other doors as funds permit.

E. Special Projects (Leonard/Luger)

1. Chairman Scott reported that the Sun City Fire Department Auxiliary has received approximately \$48,000 in donations.

IV. FIRE DEPARTMENT REPORTS

- A. Chief Thompson gave a report on March 2015 report data. The incident response summary and fleet fuel cost report are on file in the Fire Board office for review.**
- B. Fire Prevention Report – Fire Marshal Fox presented the prevention inspection summary and the prevention volunteer summary hours for March 2015. All reports are on file in the Fire Board office for review. Additionally Fire Marshal Fox gave an overview of current district building projects and their statuses.**
- C. Public Education Report – Fire Marshal Fox presented the community education volunteer report and hours for March 2015. All reports are on file in the Fire Board office for review.**
- D. Chaplain’s Report (Luger) – No report.**

V. UNFINISHED BUSINESS

- A. None.**

VI. NEW BUSINESS

- A. None.**

VII. PUBLIC COMMENTS

- A. Youngtown Mayor LeVault gave an update on the Peoria Avenue straightening project. All of the right-of-way property has been acquired and work should begin late summer/early fall. He also reported that a parking task force will be put together to help with the problem of emergency vehicles gaining access to Agua Fria Ranch.**

VIII. NEXT REGULAR BOARD MEETING

- A. The next Regular Board Meeting will be held on June 16, 2015 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.**

IX. ADJOURNMENT

FOR THE BOARD

Walter A. Link
Clerk of the Board

WAL/lbn