

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR MEETING
TUESDAY, JUNE 16, 2015
9:30 A.M.**

CALL TO ORDER: David C. Scott, Board Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, Jack Leonard, Robert Luger, Philip Griswold

Members Absent: None

Staff: Fire Chief Mike Thompson, Finance Manager Gabe Buldra, Fire Marshal Jim Fox, Administrative Assistant Mary Dickinson, and Administrative Managers Deb Musselman and Lisa Neubert.

PLEDGE OF ALLEGIANCE TO THE FLAG: Philip A. Griswold, Board Member

INVOCATION: Bob Luger, Chaplain

I. The minutes of the May 14, 2015 special meeting, May 19, 2015 regular meeting, June 9, 2015 special meeting, and the June 9, 2015 executive session were approved.

II. **CORRESPONDENCE**

A. Chief Thompson read four letters of appreciation from various citizens.

III. **COMMITTEE REPORTS**

A. Budget and Finance (Leonard/Griswold)

1. Charles Schwab representatives Kevin Krestan, Regional Fixed Income Specialist, and Joe Woods, Vice-President, Senior Financial Consultant, gave an overview on how Charles Schwab operates, their fee structure, and reviewed the investment plan for the District's investment portfolio.

2. Finance Director Gabe Buldra presented the monthly financial report to the board. The board voted unanimously to accept this report.

MOTION: "To accept the monthly financial report for the month of May 2015 as presented by Financial Director Gabe Buldra." (M: Philip Griswold/S: Robert Luger)

Ayes: Jack Leonard, Walter Link, Robert Luger, David Scott, Philip Griswold

Nays: None

3. Chairman Scott opened a public hearing for the proposed budget.

a) Comments

(1) There were no public comments.

b) Public hearing was closed.

4. The Board voted unanimously to approve the fiscal year 2015-2016 annual budget. (M: Philip Griswold/S: Robert Luger)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, Philip Griswold

Nays: None

B. Legal and Insurance (Luger/Griswold)

1. There were no legal and insurance issues for the month of May 2015.

2. The Board reviewed a draft employment contract for Fire Chief Thompson at the June 9, 2015 special meeting. There were two questions, one regarding the contract date and one regarding annual evaluations, that the Board wanted to review with the District's attorney. These questions were answered satisfactorily and the board unanimously approved said employment contract. (M: Philip Griswold/S: Jack Leonard)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, Philip Griswold

Nays: None

C. Fire Department Operations (Scott/Link)

1. Chief Thompson reported that calls are not decreasing during the spring to summer months as they have done in the past. There were the same number of calls in the month of May 2015 as there were in January 2015. In the past the call volume dropped significantly between January and May.

2. Chief Thompson reported that the CON application is being intervened on therefore we will be required to have a hearing before an administrative law judge.

D. Grounds and Equipment (Link/Scott)

1. Chief Thompson reported on the following:

a) Cookson Door will have the bay door at FS131 repaired in the very near future.

b) The roof project at FS131 is now underway.

c) The fleet is currently all up and running.

d) The new BC131 unit has had the emergency lights and radios installed. All that is remaining to install is the MCT unit and headsets.

E. Special Projects (Leonard/Luger)

1. There were no special projects for the month of May 2015.

IV. FIRE DEPARTMENT REPORTS

- A. Chief Thompson gave a report on April 2015 report data. The incident response summary and fleet fuel cost report are on file in the Fire Board office for review.
- B. Fire Prevention Report – Fire Marshal Fox presented the prevention inspection summary and the prevention volunteer summary hours for April 2015. All reports are on file in the Fire Board office for review. Additionally Fire Marshal Fox gave an overview of current district building projects and their statuses.
- C. Public Education Report – Administrative Assistant Mary Dickinson presented the community education volunteer report and hours for April 2015. All reports are on file in the Fire Board office for review.
- D. Chaplain’s Report (Luger) – No report.

V. UNFINISHED BUSINESS

- A. None

VI. NEW BUSINESS

- A. Chief Thompson and Fire Marshal Jim Fox gave an overview of Maricopa County Department of Transportation’s (MCDOT) appraisal report for the purchase of District property on the south side of the administrative offices for easement purposes in the redesign of the 99th Avenue/Union Hills intersection. After review of the report the District would like to meet with MCDOT to review their construction plans, how long this project will span, and what affect this will have on parking and landscaping at this location.

VII. PUBLIC COMMENTS

- A. None

VIII. NEXT REGULAR BOARD MEETING

- A. The next Regular Board Meeting will be held on July 21, 2015 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

IX. ADJOURNMENT

- A. The meeting adjourned at 10:32 a.m.

FOR THE BOARD

Walter A. Link
Clerk of the Board

WAL/lbn