

**MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR MEETING  
TUESDAY, JULY 21, 2015  
9:30 A.M.**

**CALL TO ORDER:** David C. Scott, Board Chairman

**ROLL CALL:**

**Members Present:** David Scott, Walter Link, Jack Leonard, Robert Luger

**Members Absent:** Phil Griswold – absent with notice

**Staff:** Fire Chief Mike Thompson, Finance Manager Gabe Buldra, Fire Marshal Jim Fox, Administrative Assistant Mary Dickinson, and Administrative Manager Lisa Neubert.

**PLEDGE OF ALLEGIANCE TO THE FLAG:** Jack Leonard, Board Member

**INVOCATION:** Bob Luger, Chaplain

I. Approve the minutes of the June 16, 2015 regular meeting and the July 15, 2015 special meeting were approved for filing.

II. **CORRESPONDENCE**

- A. Chairman Dave Scott reported that a citizen donated original 9-11 artwork anonymously. The artwork is on permanent display in the Community Room.
- B. Chief Thompson spoke about the immense value that volunteers bring to our Department and how we are looking to recruit more. Chris Martin, a new fire prevention volunteer fire inspector, received his badge from Fire Marshal Jim Fox.

III. **COMMITTEE REPORTS**

A. Budget and Finance (Leonard/Griswold)

- 1. Mr. Brian Lundberg, managing director for Stifel, Nicolaus, & Company, Incorporated, gave a general overview presentation for educational purposes on how bond elections work. Chief Thompson suggested that a study group be formed to review the feasibility of the District hosting a bond election.
- 2. Finance Director Gabe Buldra presented the monthly financial report to the board. The board voted unanimously to accept this report.  
MOTION: "To accept the monthly financial report for the month of June 2015 as presented by Financial Director Gabe Buldra." (M: Robert Luger/S: Walter Link)

Ayes: Jack Leonard, Walter Link, Robert Luger, David Scott

Nays: None

**B. Legal and Insurance (Luger/Griswold)**

1. Chief Thompson reported that the preliminary hearing for the CON is August 12, 2015. Hearings are scheduled for November 16 – 20, 2015. The District is still trying to negotiate with private ambulance companies who are District CON holders.
2. Chief Thompson and Gabe Buldra presented the Sun City Fire District's Community Needs Assessment Survey. This survey was performed by a private contractor hired through the District's CON attorney, Gallagher & Kennedy. The survey is required for the CON proceedings to prove District need for a CON and ambulance service. The survey was adopted unanimously. (M: Robert Luger/S: Walter Link)

Ayes: Jack Leonard, Walter Link, Robert Luger, David Scott

Nays: None

**C. Fire Department Operations (Scott/Link)**

1. Chief Thompson reported that the Battalion Chief testing process has been completed and is currently in the review process. Promotions will occur within the next few weeks. The part-time administrative position will be open for applications and interviews in August and the Assistant Fire Chief position closes July 30, 2015.

**D. Grounds and Equipment (Link/Scott)**

1. Chief Deakin reported on the following:
  - a) Apparatus have been slated to go to Burton Signs for Department name signage changes.
  - b) BC131 was rear-ended in an accident. There were no injuries and very minor damages.
  - c) FS131 roof repair is scheduled to be completed tomorrow. A new leak occurred when a pipe in the attic burst. This is not related to the roof issues. The pipe breakage has to do with how the building moves and shifts due to the foundation issues. This will be an on-going issue for the life of the building.
2. Jim Fox gave an overview on the Union Hills expansion project and how it will impact the administrative office property. Maricopa County Department of Transportation (MCDOT) has made an offer to purchase property for easement purposes. We are currently negotiating landscaping, parking lot striping and fencing fees.

**E. Special Projects (Leonard/Luger)**

1. There were no special projects for the month of June 2015.

**IV. FIRE DEPARTMENT REPORTS**

- A. Chief Thompson gave a report on May 2015 report data. The incident response summary and fleet fuel cost report are on file in the Fire Board office for review.**

- B. Fire Prevention Report – Fire Marshal Fox presented the prevention inspection summary and the prevention volunteer summary hours for May 2015. All reports are on file in the Fire Board office for review. Additionally Fire Marshal Fox gave an overview of current district building projects and their statuses.
- C. Public Education Report – Administrative Assistant Mary Dickinson presented the community education volunteer report and hours for May 2015. All reports are on file in the Fire Board office for review.
- D. Chaplain’s Report (Luger) – No report.

V. UNFINISHED BUSINESS

- A. None.

VI. NEW BUSINESS

- A. None.

VII. PUBLIC COMMENTS

- A. None.

VIII. NEXT REGULAR BOARD MEETING

- A. The next Regular Board Meeting will be held on August 18, 2015 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue.

IX. ADJOURNMENT

- A. The meeting adjourned at 10:42 a.m.

FOR THE BOARD

*Walter A. Link*  
Clerk of the Board

WAL/lbn