

**MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR MEETING  
TUESDAY, JULY 19, 2016  
9:30 A.M.**

**CALL TO ORDER:** David C. Scott, Board Chairman

**ROLL CALL:**

**Members Present:** David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

**Members Absent:** None

**Staff:** Fire Chief Mike Thompson, Assistant Chief Ron Deadman, Finance Manager Gabe Buldra, Fire Marshal Jim Fox, Administrative Assistant Mary Dickinson, and Administrative Managers Deborah Musselman and Lisa Neubert.

**PLEDGE OF ALLEGIANCE TO THE FLAG:** Jack Leonard, Board Member

**INVOCATION:** Bob Luger, Chaplain

I. The minutes of the June 21, 2016 regular meeting were accepted.

II. **CORRESPONDENCE**

- A. Chief Thompson read a letter of gratitude for all the services her son received from our Department over the years.
- B. Fire Marshal presented Jim Wahl with his fire inspector's badge.

III. **COMMITTEE REPORTS**

A. **Budget and Finance (Leonard/Luders)**

- 1. Finance Director Gabe Buldra presented the monthly financial report to the board. The board voted unanimously to accept this report.

**MOTION:** "To accept the monthly financial report for the month of June 2016 as presented by Financial Director Gabe Buldra." (M: Robert Luger/S: David Mann)

**Ayes:** Jack Leonard, Walter Link, David Scott, Robert Luger, David Mann  
**Nays:** None

B. **Legal and Insurance (Luger/Luders)**

- 1. There were no legal and insurance issues for the month of June 2016.

**C. Fire Department Operations (Scott/Link)**

1. There was no report on fire department operations for the month of June 2016.

**D. Grounds and Equipment (Link/Scott)**

1. Chief Thompson reported that the new fire truck should be finished by July 25<sup>th</sup>. The final inspection and delivery will be in the next few weeks.
2. Chief Deadman reported that the new ambulance has been ordered. The box height was extended and a plug-in air conditioner was added. This ambulance will have an eight year bumper-to-bumper warranty. It will take approximately 90 days to build. Additionally the second ambulance we purchased has had the Sun City Fire & Medical Department lettering applied.
3. L131 is out of service due to a hydraulic balancing issue with the aerial unit.
4. The IGA agreement with Daisy Mountain Fire District for fleet maintenance began on July 1<sup>st</sup>. Deborah is coordinating RTA software training with Daisy Mountain personnel.
5. The final three showers at FS131 are being replaced. All of the showers will have been replaced within the next two weeks.

**E. Special Projects (Leonard/Luger)**

1. Jim Fox gave an update on the 99<sup>th</sup> Avenue/Union Hills intersection project. The project is on schedule. The intersection will be closed this weekend to regular traffic but there will be emergency access both north and south directions.
2. Chief Thompson has directed that all of the auxillary thermometer signs be removed from all locations.

**IV. FIRE DEPARTMENT REPORTS**

- A. Chief Thompson gave a report on May 2016 report data. The incident response summary and fleet fuel cost report are on file in the Fire Board office for review.
- B. Fire Prevention Report – Fire Marshal Fox presented the prevention inspection summary and the prevention volunteer summary hours for May 2016. All reports are on file in the Fire Board office for review. Additionally Fire Marshal Fox gave an overview of current district building projects and their statuses.
- C. Public Education Report – Mary Dickinson presented the community education volunteer report and hours for May 2016. All reports are on file in the Fire Board office for review.
- D. Chaplain's Report (Luger) – No report.

V. UNFINISHED BUSINESS

- A. None.

VI. NEW BUSINESS

- A. None.

VII. PUBLIC COMMENTS

- A. Youngtown Mayor LeVault reviewed four years of making emergency access easier in the Town of Youngtown. The Town now has a parking ad-hoc committee to give recommendations to the Town council on street parking in the Auga Fria Ranch subdivision.

VIII. EXECUTIVE SESSION

- A. At this time pursuant to A.R.S. Section 38.431.03(A)(1) the Board voted to go into Executive Session for the purposes of discussing a personnel matter. (M: Robert Luger/S: David Mann)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann  
Nays: None

- B. The executive session adjourned at 10:38 a.m. and the regular meeting resumed.

IX. NEXT REGULAR BOARD MEETING

- A. The next Regular Board Meeting will be held on August 16, 2016 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue.

X. ADJOURNMENT

- A. The meeting adjourned at 10:40 a.m.

FOR THE BOARD

*Walter A. Link*

Clerk of the Board

WAL/lbn