

**MINUTES
SUN CITY FIRE DISTRICT
SPECIAL MEETING
TUESDAY, DECEMBER 12, 2016
9:30 A.M.**

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Members Absent: None

Staff: Fire Chief Mike Thompson, Assistant Fire Chief Ron Deadman, Fire Marshal Jim Fox, USCFFA Vice President Rob Schmitz, and Administrative Manager Lisa Neubert.

BUSINESS CONDUCTED: The Committees of the Board discussed various matters within their areas of responsibility.

I. Legal and Insurance

- A. Chief Thompson read resolution (No 16-1212A) which declared the result of, and adopted a certificate of result of, the special bond election held on November 8, 2016 and ordered the recording of such certificate. The board voted unanimously to pass resolution no. 16-1212A. (M: Dave Mann/S: Robert Luger)**
Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann
Nays: None
- B. Chief Thompson introduced resolution (No 16-1212B) which authorizes the issuance and sale of general obligation bonds of the district and adopts certain continuing disclosure policies. Bryan Lundberg, Managing Director of Stifel, Nicholas, & Company, Incorporated, reviewed the preliminary bond summary and James Giel, attorney for Gust Rosenfeld P.L.C., reviewed resolution no. 16-1212B. It is recommended that all \$10 million in bonds be sold up front at one time as there would be a substantial savings in doing this. The board reviewed and discussed the resolution and the sale of the bonds. The board voted unanimously to pass resolution no. 16-1212B. (M: Dave Mann/S: Walter Link)**
Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann
Nays: None
- C. Chief Thompson led discussion on the utilization of bond funds. He proposed quick movement on the FS133 project. The projected cost for this project is \$6 million (\$5.5M for construction and \$500,000 in retainer). Additional bond monies will be used to purchase a new ambulance, buy a new ladder truck in lieu of refurbishment (the cost of refurbishment is more than purchasing new), and the purchase new airpacks and Mako system. Chief Thompson said that the department will apply for grants on some of the items listed for purchase if it is possible. Additionally he stated that the district will not go for the property tax override on next year's election.**

D. Chief Thompson led a discussion on hosting a town hall meeting in Youngtown to inform the public on the design and construction of the new fire station located at 13232 N. 111th Avenue in Youngtown. He feels it is important to let all the stakeholders and community know what is going on with the remodel project. Several businesses could be impacted with parking and zoning changes.

E. The Board reviewed revised Sun City Fire & Medical Department Policy No. 102.15 (Uniform and Grooming Standards). This policy change was given to the board at the November 15, 2016 regular meeting and they chose to table it until this meeting so they may study the changes. The board voted unanimously to adopt the revised policy 102.15. (M: Robert Luger/S: Walter Link)
Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann
Nays: None

F. The Board reviewed and discussed the agreement with Heart Fit for Duty, LLC for providing annual physicals for district firefighters and EMS personnel. (M: Jack Leonard/S: Robert Luger)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann
Nays: None

II. Budget and Finance

A. Chief Thompson reported that he met with Finance Director Gabe Buldra to review the overall performance of this current fiscal year's budget. The overtime budget is over but it was known overtime related to recruit and ambulance academies.

III. Fire Department Operations

A. Chief Thompson reported that the fleet is in "okay" condition. The fleet budget is doing well because of the maintenance agreement put in place with Daisy Mountain Fire District.

IV. Ambulance Operations

A. Chief Thompson led a discussion on the purchase of a new ambulance. Chief Thompson said that Chief Deadman has been in contact with the vendor we purchased our previous new Wheeled Coach ambulance from and they will sell us a new 2017 model for the same price as our last purchase with them. This ambulance will run out of station 133 during the day and will sleep at FS132 until the new FS133 station is complete. The board unanimously approved the purchase of a new 2017 Wheeled Coach ambulance not to exceed the same amount as we paid for the previous ambulance. (M: Jack Leonard/S: Robert Luger)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann
Nays: None

V. Grounds and Equipment

A. Chief Thompson led a discussion on site preparation for the new fire station located at 13232 N. 111th Avenue. Site preparation includes prework for communications, zoning, and other assorted items. The costs for preparation are not expected to exceed \$50,000. The board unanimously approved site preparations cost not to exceed \$50,000. (M: Robert Luger/S: Walter Link)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann
Nays: None

- B. Chief Thompson gave an update on the current phone stations for all district locations. The phones at FS131 & FS132 are Vodavi systems that were refurbished systems that were put into those stations when they were last remodeled. The system at FS131 has failed and equipment cannot be found to replace the failed parts. FS133 and administration both have Partner phone systems. The system at administration is approximately 28 years old and has been upgraded at least two times in the last twenty years. Avaya, the maintenance company for Partner phone systems, says it will no longer support these systems within the next couple of months. Therefore if the phone system crashes there will be no way to restore it. Dave Poore is working on options for replacement.

Chief Thompson also gave an update on the radio communications that link all the stations to the computer network. Connection speed is fast at administration but is extremely slow the further the stations are from the administration building. Dave Poore and Chief Thompson are working with Creative Communications on what can be done to increase connection speed.

VI. Special Projects

- A. None.

VII. Adjournment

- A. The meeting adjourned at 10:48 a.m.

FOR THE BOARD

Walter A. Link

Walter A. Link
Clerk of the Board

WAL/lbn