

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016
9:30 A.M.**

CALL TO ORDER: David C. Scott, Board Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann

Members Absent: None

Staff: Assistant Chief Ron Deadman, Finance Manager Gabe Buldra, Fire Marshal Jim Fox, Administrative Assistant Mary Dickinson, and Administrative Manager Lisa Neubert.

PLEDGE OF ALLEGIANCE TO THE FLAG: Jack Leonard, Board Member

INVOCATION: Bob Luger, Chaplain

I. The minutes of the November 15, 2016 regular meeting, the December 12, 2016 organizational meeting, and the December 12, 2016 special meeting were accepted.

II. **CORRESPONDENCE**

A. Chief Deadman read three pieces of correspondence, two thanking Mary Dickinson for her assistance and one thanking a crew for their assistance.

III. **COMMITTEE REPORTS**

A. **Budget and Finance**

1. Finance Director Gabe Buldra presented the monthly financial report to the board. The board voted unanimously to accept this report.

MOTION: "To accept the monthly financial report for the month of November 2016 as presented by Financial Director Gabe Buldra." (M: Robert Luger/S: Dave Mann)

Ayes: Jack Leonard, Walter Link, David Scott, Robert Luger
Nays: None

2. Chief Deadman presented Resolution 16-1220A – a resolution to designate authorized signers on district accounts. The board unanimously approved Resolution 16-1220A. (M:Dave Mann/S: Robert Luger)

Ayes: Jack Leonard, Walter Link, David Scott, Robert Luger
Nays: None

3. Finance Director Gabe Buldra presented signatory cards for Charles Scwab to update authorized signers on accounts held at this institution. The board signed the signatory cards after the meeting concluded.

B. Legal and Insurance

1. There were no legal and insurance issues for the month of November 2016.

C. Fire Department Operations

1. Chief Deadman gave an update on the recruits in the training academy. They will graduate on February 2, 2017.
2. Rodney Bebee and Richard Dykstra will be graduating from paramedic school on January 20, 2017.

D. Ambulance Operations

1. Chief Deadman reported that our second ambulance, M-131, went into service on December 19, 2016. M-131 had their first call within 30 minutes. M-132 had 203 transports in October and 200 in November.

E. Grounds and Equipment

1. Chief Deadman reported that the dryer at FS131 was replaced.
2. Soil testing and surveying will begin today at the District's property at 13232 N. 11th Avenue.

F. Special Projects

1. Chief Deadman reported that as of now no bids have been received for the refurbishment of L131 or the ambulance remount.

IV. FIRE DEPARTMENT REPORTS

- A. Chief Deadman gave a report on October 2016 incident data. The incident response summary and fleet fuel cost report are on file in the Fire Board office for review.
- B. Fire Prevention Report – Fire Marshal Fox presented the prevention inspection summary and the prevention volunteer summary hours for October 2016 and gave an overview of current district building projects and their statuses. All reports are on file in the Fire Board office for review.
- C. Public Education Report – Mary Dickinson presented the community education volunteer report and hours for October 2016. Additionally she reviewed upcoming fire prevention events. All reports are on file in the Fire Board office for review.
- D. Chaplain's Report (Luger) – No report.

V. UNFINISHED BUSINESS

A. None

VI. NEW BUSINESS

A. None

VII. PUBLIC COMMENTS

A. Mayor LeVault wished the Department and its members a happy holiday season.

B. Rich Hoffer, liason with the Recreation Centers of Sun City, said his term is ending this year and we will have a new liason beginning in January 2017.

VIII. NEXT REGULAR BOARD MEETING

A. The next Regular Board Meeting will be held on January 17, 2017 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

IX. ADJOURNMENT

A. The meeting adjourned at 10:00 a.m.

FOR THE BOARD

Walter A. Link

Clerk of the Board

WAL/lbn