

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR MEETING
TUESDAY, JANUARY 17, 2017
9:30 A.M.**

CALL TO ORDER: David C. Scott, Board Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, Robert Luger, Dave Mann

Members Absent: Jack Leonard

Staff: Assistant Chief Ron Deadman, Finance Manager Gabe Buldra, Fire Marshal Jim Fox, Administrative Assistant Mary Dickinson, and Administrative Managers Deborah Musselman and Lisa Neubert.

PLEDGE OF ALLEGIANCE TO THE FLAG: Jack Leonard, Board Member

INVOCATION: Bob Luger, Chaplain

I. The minutes of the December 20, 2016 regular meeting, and the January 10, 2017 workshop meeting were accepted.

II. **CORRESPONDENCE**

A. Chief Deadman read thank you letters from citizens who were recipients of the Department's charity giving this past holiday season.

III. **COMMITTEE REPORTS**

A. Budget and Finance

1. Finance Director Gabe Buldra presented the monthly financial report to the board. The board voted unanimously to accept this report.

MOTION: "To accept the monthly financial report for the month of December 2016 as presented by Financial Director Gabe Buldra." (M: Robert Luger/S: Dave Mann)

Ayes: Walter Link, David Scott, Robert Luger, Dave Mann

Nays: None.

2. Chief Deadman presented a joint purchasing intergovernmental agreement (IGA) with Daisy Mountain Fire District. This agreement would allow both departments to make joint purchases to get better pricing with higher volume. The board voted unanimously to approve the IGA. (M: Dave Mann/S: Robert Luger)

Ayes: Walter Link, David Scott, Robert Luger, Dave Mann

Nays: None.

3. Chief presented a shared manpower intergovernmental agreement (IGA) with Daisy Mountain Fire District. This will allow both departments to share manpower when there are vacancies that cannot be filled by the department itself. The board voted unanimously to approve the IGA. (M: Robert Luger/S: Dave Mann)

Ayes: Walter Link, David Scott, Robert Luger, Dave Mann

Nays: None.

B. Legal and Insurance

1. There were no legal and insurance issues for the month of December 2016.

C. Fire Department Operations

1. Staff will report on fire department operations for the month of December 2016.

D. Ambulance Operations

1. Chief Deadman reported that there have been a few dispatch issues with respect to error codes but that they are in the process of being reconciled.
2. Chief Deadman reported that from October 3 – December 31, 2016 there were 513 ambulance transports and three cancellations. Gabe Buldra reported that during the same time period the gross billing was \$477,000. The collection timeframe is usually 30 – 60 days. The department has collected approximately \$50,000 to date.
3. Chief Deadman presented a proposal in the amount of \$47,868.22 from Stryker EMS for the purchase of a Stryker Power Pro and Power Load. This unit is the same as what the department purchased for our two current ambulances. This equipment will be installed in the ambulance we currently have on order. The board voted unanimously to approve this purchase. (M: Walter Link/S: Robert Luger)

Ayes: Walter Link, David Scott, Robert Luger, Dave Mann

Nays: None

E. Grounds and Equipment

- 1. Chief Deadman reported that E131 should be back in service today and E132 should be back later this week.**
- 2. Chief Deadman reported that the east gate of the administrative parking lot has been repaired. The west gate is will be repaired hopefully today.**
- 3. Chief Deadman reported that proposals for repavement of the parking lot should be available by mid-February.**

F. Special Projects

- 1. Chief Deadman reported that the RFQ process for the FS133 project closes today and he will have more information in the future.**
- 2. Fire Marshal Jim Fox gave an overview of prep work that was done at the 13232 N. 111th lots. The lot was surveyed for a lot tie to combine the two parcels into one parcel. Additionally there were soil borings to check the bearing pressure of the soil.**
- 3. The intersection of 99th Avenue and Union Hills Road will be closed Thursday, January 19, 2017 through January 22, 2017.**
- 4. Chief Deadman reported that the Department in conjunction with the Town of Youngtown will be hosting a town hall meeting on Monday, January 23, 2017 at 6:00 p.m. at the Youngtown Town Council Chambers.**

IV. FIRE DEPARTMENT REPORTS

- A. Chief Deadman gave a report on November 2016 incident data. The incident response summary and fleet fuel cost report are on file in the Fire Board office for review.**
- B. Fire Prevention Report – Fire Marshal Fox presented the prevention inspection summary and the prevention volunteer summary hours for November and gave an overview of current district building projects and their statuses. All reports are on file in the Fire Board office for review.**
- C. Public Education Report – Mary Dickinson presented the community education volunteer report and hours for November 2016. Additionally she reviewed upcoming fire prevention events. All reports are on file in the Fire Board office for review.**
- D. Chaplain’s Report (Luger) – No report.**

V. UNFINISHED BUSINESS

A. None.

VI. NEW BUSINESS

A. None.

VII. PUBLIC COMMENTS

- A. Youngtown Mayor LeVault reminded the audience of the town hall meeting next Monday night and said that the agenda was broad base to allow for questions from the audience.
- B. Jeaniene Gerding, a Sun City resident, inquired as to what a "special incident", as listed on the monthly report, is. Chief Deadman explained it is an incident that doesn't fit into any of the regular categories.

VIII. NEXT REGULAR BOARD MEETING

- A. The next Regular Board Meeting will be held on February 21, 2017 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

IX. ADJOURNMENT

FOR THE BOARD

Walter A. Link
Clerk of the Board

WAL/lbn