

**MINUTES
SUN CITY FIRE DISTRICT
WORK SHOP MEETING
TUESDAY, DECEMBER 12, 2017
9:30 A.M.**

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Members Absent: None

Staff: Fire Chief Deadman, Fire Marshal Jim Fox, Administrative Managers Deborah Musselman & Lisa Neubert, and Administrative Assistant Theresa Perez.

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

BUSINESS TO BE CONDUCTED: The Committees of the Board will discuss various matters within their areas of responsibility.

I. Legal and Insurance

- A. Chief Deadman gave an update on the accidents in reference to the fire truck and ambulance. In regards to the fire truck, the claim was cleared and all costs will be accepted by the carrier's insurance. At this time a legal review is ongoing concerning the ambulance.**

II. Budget and Finance

- A. Chief Deadman presented a power point on the appearance of the new fire truck and a diagram of the storage compartment for turnout gear as to prevent off gassing exposure to firefighters. The current fleet will be retrofitted with the same turnout gear storage outside compartments. This will be reviewed at the next board meeting on December 19, 2017.**
- B. A request for a recommendation was proposed to the board for the bid price from the 4 options that were presented; the board was in favor of option 4. A recommendation is required to continue negotiations with Sutphen Fire Apparatus.. The time frame for the trucks to be delivered is seven to eleven months after preconstruction is completed. The repairs on the trucks will be provided by either Williams or H&E. A proposal will be presented at the next board meeting.**

III. Fire Department Operations

- A. Chief Deadman reported on the Automatic Aid Agreement proposal to withdraw from previous agreement and resign a new agreement. The proposal and resolution will be addressed at the next board meeting.**

IV. Grounds and Equipment

- A. Chief Deadman discussed maintenance on the bay doors. Captain Schmitz will be moving forward to acquire a company to do the annual bay door maintenance at the cost of \$1,500 annually, which will save the department \$20,000 on upgrades.**

V. Special Projects

- A. Administrative Manager Deborah Musselman presented a Power Point review of the new format for future board meetings beginning January 2018. The board meeting on December 19, 2017 will report on October. The report for January 16, 2018 will contain the November and December reports using the old format. The February 2018 board meeting report will cover the January report and will be formatted to reflect the Power Point review of reports.**

FOR THE BOARD

Walter A. Link

**Walter A. Link
Clerk of the Board**

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