

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, JANUARY 16, 2018
9:30 A.M.**

CALL TO ORDER: David C. Scott, Board Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann

Members Absent: None

Staff: Fire Chief Ron Deadman, Fire Marshal Jim Fox, Financial Business Partner Ben Clowes, Administrative Assistant Theresa M. Perez and Administrative Manager Lisa Neubert.

PLEDGE OF ALLEGIANCE TO THE FLAG: Jack Leonard, Board Member

INVOCATION: Bob Luger, Chaplain

- I. The minutes of November 21, 2017 regular meeting were accepted for filing. The December 12, 2017 workshop meeting minutes were not accepted and will be presented at the February 20, 2018 board meeting.
- II. **CORRESPONDENCE**
 - A. Chief Deadman informed the board that the appeal letter regarding the District's amortization rate was received and acknowledged by Public Safety Retirement System (PSPRS).
 - B. Chief Deadman read a letter of appreciation from John and Judy Walter who thanked the department for saving Jim's life and for all the hard work they do.
 - C. Engineers Rodney BeBee and Brian Sapp received their promotional badge; Eric Archer was absent due to a family matter.

III. COMMITTEE REPORTS

A. Budget & Finance

- 1. Financial Director Gabe Buldra was absent; Ben Clowes, managing partner of James Vincent Group, presented the monthly financial report for December 2017. The board voted to accept the financial report for December 2017. (M: Robert Luger/S: Dave Mann)**

**Ayes: Walter Link, Dave Scott, Jack Leonard, Robert Luger, Dave Mann
Nays: None**

B. Legal and Insurance

- 1. Chief Deadman presented a Memorandum of Understanding (MOU) for participation in the FEMA 2018 Assistance Firefighter Grant (AFG). The board voted unanimously to approve the MOU. (M: Dave Mann/S: Robert Luger)**

**Ayes: Walter Link, Dave Scott, Jack Leonard, Robert Luger, Dave Mann.
Nays: None**

C. Fire Department Operations

- 1. Chief Deadman presented the Fire Department Operation report for the months of November 2017 and December 2017.**
- 2. Chief Deadman reported that due to the promotion of three firefighters to engineer positions that the department hired for three vacant firefighter positions; the new hires will be attending the Fire Academy beginning January 8, 2018. Captain Cooper will be the recruit training officer (RTO).**

D. Ambulance Operations

- 1. Chief Deadman presented the ambulance operations for the month of December 2017.**

E. Grounds and Equipment

- 1. Chief Deadman updated the board on the air conditioning unit modification for the ambulances at FS 131 and FS132. This project should be finished by end of this week.**

2. Fire Marshal Jim Fox gave an update on the gate issues at FS132. The gate contractor's suggestion was to put in a cantilever gate which would be less expensive.

F. Special Projects

1. The refurbishment of E132 passed certifications and this unit will be returned later this month; E131 should be completed this week and returned back to Williams for maintenance evaluation.
2. Chief Deadman updated the board on the purchase of the two new trucks.
3. The new website will be reviewed at the next workshop meeting on Tuesday, February 13, 2018.

IV. FIRE DEPARTMENT REPORTS

- A. Chief Deadman reported on the incident response summary and fuel costs for the months of November 2017 and December 2017.
- B. Fire Marshal Jim Fox presented the reports for the prevention inspection summary and prevention volunteer hour's summary for the months of November 2017 and December 2017. A new volunteer, Donna Schelin, will be working as a prevention inspector.
- C. Fire Marshal Jim Fox reported on the community relations programs for the months of November 2017 and December 2017. An update was given by Fire Marshal Jim Fox on the new projects in the district and their statuses. Fire Marshal Jim Fox presented a power point update on the new construction at FS133.
- D. Chaplain's Report – No report at this time.

V. UNFINISHED BUSINESS

- A. No report at this time

VI. NEW BUSINESS

- A. No report at this time.

VIII. PUBLIC COMMENTS

- A. Mayor Le Vault reported on upcoming projects in Youngtown which includes a new housing development with 125 new homes along with a new street buildout to Peoria Avenue.

IX. NEXT REGULAR BOARD MEETING

- A. The next Regular Board Meeting will be held on February 20, 2018 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

X. ADJOURNMENT

- A. The meeting adjourned at 10:25 a.m.

FOR THE BOARD

Walter A. Link

Walter A. Link
Clerk of the Board

WAL/lbn