

**MINUTES
SUN CITY FIRE DISTRICT
SPECIAL MEETING
TUESDAY, JUNE 19, 2018
9:30 A.M.**

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Members Absent: None

Staff: Fire Chief Ron Deadman, Fire Marshal Jim Fox, Administrative Manager Lisa Neubert and Administrative Assistant Theresa M. Perez.

PLEDGE OF ALLEGIANCE TO THE FLAG: Jack Leonard, Board Member

INVOCATION: Bob Luger, Chaplain

I. CORRESPONDENCE AND SPECIAL RECOGNITION

- A. Correspondence letters – None**
- B. There were 2 promotional badge pinning's; Captain Rob Schmitz promoted to Battalion Chief and Engineer Bryan Chamberlain promoted to Captain.**
- C. A power point was presented regarding the anniversaries for the month of May 2018. The following employees were Captain Godleski, 11 years; Battalion Chief Neeley, 19 years; Captain Archer, 11 years; Captain Lucking, 10 years.**

II. CONSENT AGENDA ITEMS FOR CONSIDERATION

- A. The May 8th workshop minutes and May 15th regular minutes were approved by the board for filing.**

III. COMMITTEE REPORTS

- A. Budget and Finance
 - a. Finance Director Gabe Buldra presented the financial reports for the budget and reconciliations for the month of May 2018. The board voted and approved the financial reports for the month of May 2018. (M: Robert Luger/2nd: David Mann)****

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Nays: None

- b. Finance Director Gabe Buldra presented the FY 18/19 budget for adoption; there were no changes made to the FY 18/19 budget and no public comments. The board voted unanimously to approve and adopt the FY18/19 budget. (M: Robert Luger/2nd; Jack Leonard)**

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Nays: None

B. Legal and Insurance

- a. None**

C. Fire Department Operations

- a. Chief Deadman reported on the fire operations report for on scene incident counts, incident types, response types and statistics for the month of May 2018.**
- b. Chief Deadman presented the report for the fire and GRPTC regional training programs for the 2nd quarter completed by Battalion Chief Neeley, Training Division.**

D. EMS/Ambulance Operations

- a. Chief Deadman presented the Ambulance Operations report on the number of incidents, types and ALS transports for the month of May 2018.**
- b. Chief Deadman reported on the training with Peoria on pediatric emergencies and the recruiting report including the hiring of 1 paramedic, Alexander Meraz as of July 9, 2018. For the future employment there is an eligibility list started for EMT and Paramedic's with the assistance of Battalion Chief John Ramsey and EMS Coordinator Firefighter/Paramedic Randy Tirman.**

E. Resource Management

- a. Chief Deadman presented the fleet apparatus report and discussed the need for a new vehicle to help improve staffing conditions. Chief Deadman presented a proposal for the approval for the new vehicle to not exceed \$35,000. The board voted and approved the purchase of a new vehicle. (M: Robert Luger/2nd; David Mann)**

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Nays: None

- b. Chief Deadman Mentioned the ongoing construction at Station 133 and the delivery dates of the ladder and 3 engines. An update was given on the outfitting of the ladder and 3 engines with the apparatus; once the ladder and 3 engines have been equipped they may be in service as soon as early November 2018.**

F. Administrative/Special Projects

- a. Administrative Manager Lisa Neubert updated the board on the recruiting process for the clerk position; which entails a 19 ½ hour workweek in the afternoon.**

G. Public Education/Community Outreach

- a. Fire Marshal Jim Fox reported on the prevention division summary hours for the month of May 2018. A review was given on the number of hours worked for the prevention inspectors, administrative assistance and public education.**
- b. A report was given on the community relations program for May 2018, which included the blood pressure checks and car seat installations. The smoke detector funding program through FEMA has been utilized and will no longer be available. The remaining smoke detectors will be utilized as needed. A review was given on the home safety surveys, installed lockboxes and key changes.**

H. Fire Prevention

- a. Fire Marshal Jim Fox reported on the fire prevention inspection summary for the month of May 2018. A review was given on the number of inspections for property use. The basis for the elevated number of inspections is due to Fire Inspector Travis Samuelson who is assisting the volunteers on bringing inspections up to date.**
- b. Fire Marshal Jim Fox gave a report on the permits issued and revenue for the month of May 2018. The review was on the building permits of new construction, fire alarms and commercial fire sprinklers.**
- c. There were no formal fire investigations for the month of May 2018.**
- d. Fire Marshal Jim Fox reported on the large community projects for the month of May 2018. There was a review of the Boswell Hospital phases, which are completed and small construction projects that are ongoing. There was a power point review of the enabling scope of the new ED building and possible patient tower.**
- e. There was a review of the large community projects within the Sun City and Youngtown communities.**

- f. **Fire Marshal Jim Fox gave the newest update on the construction of Fire Station 133. The update entailed the interior and exterior construction of Fire Station 133. An update was given on the roof HVAC units; apparatus bay, training room and locker room. The projected construction completion date is set for mid July 2018. All Facilities will be checked the week before August 13th. The dedication and opening date to the public is scheduled for Saturday, October 13, 2018.**

IV. UNFINISHED BUSINESS

- A. **There was no unfinished business.**

V. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. **There was no new business or future agenda items.**

VI. EXECUTIVE SESSION

- A. **There was no executive session.**

VII. PUBLIC COMMENTS

- A. **Public comment was to keep up the good work.**

VIII. NEXT GOVERNING BOARD MEETING

- A. **The next Regular Board Meeting will be held on July 17, 2018 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.**

IX. ADJOURNMENT

- A. **The meeting adjourned at 10:20 a.m.**

**FOR THE BOARD
Walter A. Link
Clerk of the Board
WAL/lbn**