

**dba Sun City Fire and Medical Department  
Board of Directors Meeting Agenda  
April 17, 2018**

*Serving the communities of Sun City, Youngtown, and Citrus Point.*

**NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02**, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, April 17, 2018 at 9:30 a.m. The meeting will be open to the public and held at the Fire District Administrative Offices, 18602 N. 99<sup>th</sup> Avenue, Sun City, Arizona in the Community Room. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INVOCATION / CHAPLAIN'S REPORT**

**I. CORRESPONDENCE AND SPECIAL RECOGNITION**

- A. Community appreciation letters.
- B. Employee achievements – March service anniversaries.
- C. Special awards/recognition.

**II. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**

- A. Board of Directors Monthly Meeting Minutes for March 20, 2018.

**III. COMMITTEE REPORTS – March, 2018**

**A. Budget and Finance**

- 1. Financial reports and bank reconciliations.

**B. Legal and Insurance**

- 1. Legal and insurance matters.

### **C. Fire Department Operations**

1. Fire operations report - incident counts, types and response times.
2. Training, programs and recruiting report.

### **D. Emergency Medical Services / Ambulance Operations**

1. Ambulance operations report: incident counts, types and transports.
2. Training, programs and recruiting report.

### **E. Resource Management**

1. Fleet/apparatus report.
  - a. Discussion Item: Sutphen Aerial Platform SP70+ Demo 441 (Chief Ron Deadman, Presenter)
2. Building/facilities report.

### **F. Administrative/Special Projects**

1. Information technology update.
2. HR - hiring/recruiting.

### **G. Public Education/Community Outreach**

1. Prevention volunteer hours summary.
2. Community relations program/events report.

### **H. Fire Prevention**

1. Inspection report summary.
2. Permits issued and revenue report.
3. Fire investigation reports.
4. Large community projects.

## **IV. UNFINISHED BUSINESS**

## **V. NEW BUSINESS/FUTURE AGENDA ITEMS**

## **VI. EXECUTIVE SESSION**

## **VII. PUBLIC COMMENTS**

**Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.**

## **VIII. NEXT GOVERNING BOARD MEETING**

A. The next Regular Board Meeting will be held on **May 15, 2018 at 9:30 a.m.** at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue.

## **IX. ADJOURNMENT**

**FOR THE BOARD**

**Walter A. Link  
Clerk of the Board**

**WAL/tp**

- **NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).**
- **One or more members of the governing board may attend the meeting telephonically.**
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
  - ❖ **Posted: April 12, 2018 at 5:00PM by Theresa Perez.**

*If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or [admin@suncityfire.com](mailto:admin@suncityfire.com) as early as possible prior to the scheduled meeting time to coordinate necessary arrangements.*