

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR MEETING
TUESDAY, MARCH 20, 2018
9:30 A.M.**

CALL TO ORDER: David C. Scott, Board Chairman

ROLL CALL

Members Present: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann

Members Absent: None

Staff: Fire Chief Ron Deadman, Fire Marshal Jim Fox, Finance Manager Gabe Buldra, Administrative Managers Lisa Neubert, Deborah Musselman and Administrative Assistant Theresa M. Perez

PLEDGE OF ALLEGIANCE TO THE FLAG: Jack Leonard, Board Member

INVOCATION / CHAPLAIN'S REPORT: Robert Luger, Chaplain

I. CORRESPONDENCE AND SPECIAL RECOGNITION

- A. Community appreciation letters – Chief Deadman shared a letter of appreciation and thanks for the crew who assisted them on a call.
- B. Employee achievements/February service anniversaries – A PowerPoint view of department employees and years of service for the month of February was presntd.
- C. Special awards/recognition – None for the month of February 2018.

II. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

- A. Board of Directors Workshop Meeting Minutes for February 13, 2018 – Approved for filing.
- B. Board of Directors Monthly Meeting Minutes for February 20, 2018 – Approved for filing.

III. COMMITTEE REPORTS

A. Budget and Finance

- a. Review of Action Item: FY 16/17 Audit for consideration and approval. Formal action from the board members was taken regarding missing audit report from previous board meeting agenda. The board voted unanimously to accept the audit review. (M: David Mann/S; Robert Luger)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann

Nays: None

- b. Gabe Buldra presented the February 2018 financial report to the board. The board voted to accept the financial report for the month of February 2018. (M: Robert Luger/S: David Mann)**

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, Dave Mann

Nays: None

B. Legal and Insurance

- a. Chief Deadman presented the Memorandum of Understanding (MOU) for FEMA AFG Regional Grant to the board for approval. The board voted to accept the Memorandum of Understanding (MOU) for FEMA AFG Regional Grant. (M: David Mann/S: Robert Luger)**

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Nays: None

C. Fire Department Operations

- a. Chief Deadman reported on the incidents and response times for fire operations for the month of February 2018.**
- b. Chief Deadman reported on the training for the month of February 2018. The academy will finish April 13, 2018 and the graduation is to be held on April 14, 2018. The three recruits and Captain Cooper are doing well.**

D. Emergency Medical Services / Ambulance Operations

- a. Chief Deadman reported on the ambulance counts and transports for the month February 2018.**
- b. Chief Deadman discussed paramedic recertification, national registry for EMT's testing process that finishes March 31, 2018 and the PALS and PEP course for pediatric advanced life support course.**

E. Resource Management –

- a. Chief Deadman reported on LT and ladder issues. The ladder needs a new transmission and will be out of service until further evaluation with Finance Manager Gabe Buldra concerning the funds. For the time being Engine 138 will be in place of the LT which will be back the end of this week.**
- b. Chief Deadman presented to the board Resolution 18-0320A for the disposal of MMRS Trailer. The next workshop meeting, Chief Deadman will provide estimates regarding**

the sale price and sale options. The board voted to approve the request. (M: Robert Luger/S: David Mann)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Nays: None

- c. Chief Deadman updated the board on the secure parking gate at FS132. The gate has been replaced and is functioning properly.

F. Administrative/Special Projects

- a. Chief Deadman gave an update on the website progress, which to date is undergoing adjustments and may ready for viewing at the next workshop meeting.

G. Fire Prevention

- a. Fire Marshal Jim Fox reported on the summary of inspections for the month of February 2018.
- b. The report for the permits issued and revenue was presented by Fire Marshal Jim Fox.
- c. There were no formal investigations for the month of February 2018.
- d. Fire Marshal Jim Fox presented a power point of the 4 phases of new construction for Banner Boswell Hospital.
- e. Fire Marshal Jim Fox reported on the ongoing tenant improvements and new projects within the communities of Sun City and Youngtown for the month of February 2018.

H. Public Education/Community Outreach

- a. Fire Marshal Jim Fox commented on the support of volunteer Chris Martin with his assistance in helping with inspections for the assisted living facilities and training of new volunteers.
- b. Fire Marshal Jim Fox presented the summary of hours for the volunteers assisting in prevention, administration and public education for the month February 2018.
- c. Chief Deadman gave recognition to Mr. & Mrs. Chuck Gerding for their years of service with the Sun City Fire & Medical Department.
- d. Chief Deadman presented the community relations report on smoke detectors, car seats, blood pressure checks, lock box installations and home safety surveys for the month of February 2018. The smoke detector installations are overseen by Mary Dickinson and Andrea Saucier.

- e. Fire Marshal Jim Fox commented on the Bullex fire extinguisher training provided by Chris Martin to organizations within the community when requested. The Bullex fire extinguishing system was provided to the department through a grant from Fire House Subs.

IV. UNFINISHED BUSINESS

- A. No unfinished business.

V. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. No new business or future agenda items.

VI. EXECUTIVE SESSION

- A. No executive session.

VII. PUBLIC COMMENTS

- A. None.

VIII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on April 17, 2018 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

IX. ADJOURNMENT

- A. The meeting adjourned at 10:25 a.m.

FOR THE BOARD

Walter A. Link

Walter A. Link
Clerk of the Board

WAL/tp