

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR MEETING
TUESDAY, OCTOBER 16, 2018
9:30 A.M.**

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Members Absent: None

Staff: Fire Chief Ron Deadman, Fire Marshal Jim Fox, Finance Director Ben Archer Clowes, Administrative Manager Lisa Neubert, Administrative Manager Deborah Musselman and Administrative Assistant Theresa M. Perez.

PLEDGE OF ALLEGIANCE TO THE FLAG: Jack Leonard, Board Member

INVOCATION: Bob Luger, Chaplain

I. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Community appreciation letters.

a. None for the month of September 2018.

B. Promotions/badge pinning's.

a. There was a badge pinning for the promotion of Firefighter Adam Lumbardo to Engineer.

C. Service anniversaries.

a. There were the September service anniversaries for 16 employees of the Sun City Fire – Medical Department.

D. Special awards/recognition

a. None for the month of September 2018.

II. CONSENT AGENDA ITEMS FOR CONSIDERATION

A. There were no workshop meeting minutes for September 11, 2018; meeting was cancelled. (Public Notice)

- B. Board of Directors regular meeting minutes for September 18, 2018 -Approved for filing.

III. COMMITTEE REPORTS

A. Budget and Finance

- a. The financial report, bank reconciliations, fiscal year and ambulance report for the month of September 2018 was presented by (). The board voted to accept the financial report for the month of September 2018. (M: Robert Luger/2nd: David Mann)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Nays: None

- b. Chief Deadman presented the purchase order for approval from the board to purchase 42 cardiac monitors from Physio Control. The reimbursement is to be received from the federal government after 30 days of receipt of monitors. Daisy Mountain Fire and Buckeye Fire are due to receive 15 monitors each and Sun City Fire is to receive 12 monitors. The board voted to approve the purchase order for the purchase of the cardiac monitors. (M: David Mann/2nd: Robert Luger)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Nays: None

B. Legal and Insurance

- a. Fire Marshal Jim Fox presented Resolution 18-1016B to the board for approval of modifications to the district's permit user fee schedule and pumper user fees. The board voted to approve the modification to the district's permit fee schedule and pumper user fees. (M: Robert Luger/2nd: David Mann)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Nays: None

C. Fire Department Operations

- a. Chief Deadman presented the fire operations report for the month of September 2018. A summary of the incident counts, types and response times were provided.
- b. Chief Deadman presented the fire training report which involved different categories of training. The regional training report was presented on the F16 & F35 and the disablement of missiles after an accident.

- c. Chief Deadman updated the board on the 18-3 academy recruitment ending in October. The 2 employees who attended the academy were Nick Cruz and John Shedler. The board was invited to attend the graduation ceremony for the class of 18-3 at the Glendale Nazarene Church on Saturday, October 27, 2018 at 10:00 a.m. Board members interested in attending the ceremony need to contact Lisa Neubert (Human Resources).

D. EMS/Ambulance Operations

- a. Chief Deadman presented the EMS/Ambulance operations report for the month of October 2018. The report included the incident counts, ambulance transports and types.
- b. The training and program report was presented by Chief Deadman; which included various training programs.
- c. There were no recruitment updates to report for September 2018.
- d. Chief Deadman updated the board on the new paramedic; Scott Malin (M131, B-Shift). The orientation start date is scheduled for October 15th; the start date is to begin on October 23rd.

E. Resource Management

- a. Chief Deadman requested approval from board for the disposal of the 19996 Pierce Lance Platform Ladder truck, Resolution 18-1016A. The board approved the disposal of the Pierce Lance Platform truck. (M: David Mann/2nd: Robert Luger)

Ayes: David Scott, Walter Link, Jack Leonard, Robert Luger, David Mann

Nays: None

- b. Chief Deadman updated the board on the Sutphen Fire apparatus. The new Sutphen engine has arrived. The 2 new engines are to be delivered the end of October to early November.
- c. An update was given on the floor repairs at Fire Station 132. On Monday, October 29th; Fire Station 132 will be closed for 2 weeks for the resurfacing project.

F. Administrative/Special Projects

- a. Chief Deadman gave an update on the information technology. The permit is pending for the microwave through the FCC; more information to be forthcoming in the near future. The equipment has been ordered for installment of the microwave system and Internet for training support. By the

first of the year the system should be equipped; the FCC is to monitor the system before it is to be made available for use by the department.

- b. Lisa Neubert (Human Resource) gave an update on the hiring and recruiting; interviews are ongoing at this time. There were 2 past interviews with 5 applicants scheduled for interviews. There were 700 applicants, which have been decreased.

G. Public Education/Community Outreach

- a. There were no prevention volunteer service anniversaries for the month of September 2018.
- b. Fire Marshal Jim Fox presented the summary of hours for prevention volunteers. The number of hours included prevention, administration and public education.
- c. Fire Marshal Jim Fox presented the report for the community relations program. Included in the report were the lock box installs, home safety surveys, lock box key changes, smoke detectors and blood pressure checks.

H. Fire Prevention

- a. Fire Marshal Jim Fox presented the summary of inspections report. The report consisted of initial and re-inspections and total violations for property use.
- b. Fire Marshal Jim Fox reported on the permits issued for the month of September 2018. The report included the number of permits for new construction, fire alarms, and sprinklers.
- c. There were no fire investigation reports for the month of September 2018.
- d. Fire Marshal Jim Fox reported on the large community projects in Sun City. There was an update given on the Boswell new ED building and patient tower; the patient tower has been fully funded. A detailed explanation was given in reference to the construction of the enabling project and patient tower.
- e. An update was given regarding the additional large community projects, which are ongoing within the Community of Sun City. There is a large project at the Royal Oaks Campus; which is to commence after the first of the year.
- f. An update was given on the ongoing large projects within the community of Youngtown.
- g. A power point was presented in review of the completed Fire Station 133; the review included the dedication ceremony of the new Fire Station 133, which was held on Saturday, October 13th.

IV. UNFINISHED BUSINESS

A. There was no unfinished business for September 2018.

V. NEW BUSINESS/FUTURE AGENDA ITEMS

A. There was no new business or future agenda items.

VI. EXECUTIVE SESSION

A. There was no executive session for

VII. PUBLIC COMMENTS

A. Mayor LeVault commented to keep up the good work. Jeaniene Gerding commented on the beautiful building (FS – 133).

VIII. NEXT GOVERNING BOARD MEETING

A. The next Regular Board Meeting will be held on November 20, 2018 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

IX. ADJOURNMENT

A. The regular board meeting for October 16th adjourned at 10:15 a.m.

FOR THE BOARD

Walter A. Link

Clerk of the Board

WAL/lbn