

**MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR MEETING  
TUESDAY, DECEMBER 18, 2018  
9:30 A.M.**

**CALL TO ORDER: David Scott, Chairman**

**ROLL CALL:**

**Members Present: David Scott, Walter Link, David Mann, Tim Wilmes**

**Members Absent: Jack Leonard absent with notice**

**Staff: Chief Deadman, Fire Marshal Jim Fox, Finance Director Gabe Buldra, Administrative Manager Lisa Neubert, Administrative Assistant Theresa M. Perez.**

**PLEDGE OF ALLEGIANCE TO THE FLAG: Jack Leonard, Board Member**

**INVOCATION: Bob Luger, Chaplain**

**I. CORRESPONDENCE AND SPECIAL RECOGNITION**

**A. Community appreciation letters.**

- a. There were no community appreciation letters for November 2018.

**B. Promotions/badge pinning.**

- a. There was no promotional badge pinning for November 2018.

**C. Service anniversaries.**

- a. There were 2 service anniversaries; Engineer Bryan Sapp (12 years) and Firefighter/EMT Rodney Bebee (10 years).

**D. Special awards/recognition**

- a. There were no special awards for November 2018.

**II. CONSENT AGENDA ITEMS FOR CONSIDERATION**

**A. The board approved the November 13, 2018 Workshop Meeting Minutes for filing.**

**B. The board approved the November 20, 2018 Board Meeting Minutes for filing.**

- C. The board approved the November 26, 2018 Organizational Meeting Minutes for filing.

### III. COMMITTEE REPORTS

#### A. Budget and Finance

- a. The budget and finance report were presented by Finance Director Gabe Buldra, which included the budgets for bank reconciliations, fiscal year and ambulance. Finance Director Gabe Buldra informed the board of changes within the administrative staffing structure. There is to be additional information concerning the changes as the next workshop meeting on Tuesday, January 8, 2019. The audit report should be ready for presentation at the next January 15<sup>th</sup> board meeting. The board voted to accept the budget and finance report for November 2018. (M: David Mann/2<sup>nd</sup>: Walter Link)

Ayes: David Scott, Walter Link, Jack Leonard, David Mann

Nays: None

Abstained: Tim Wilmes

- b. The board approved the changing of signers on banking and checking accounts due to the replacement of a new board member, in accordance with the Resolution 18-1218A. (M: David Mann/2<sup>nd</sup>: Walter Link)

Ayes: David Scott, Walter Link, Jack Leonard, David Mann, Tim Wilmes

Nays: None

#### B. Legal and Insurance

- a. Chief Deadman updated the board on the present status of the AMR (American Medical Response) and the Sun City Fire District contract. As of March 1<sup>st</sup>, 2019, AMR is to no longer continue with the contract; the Sun City Fire District is to be the only provider of 911 hospital transports. This letter is to be filed with DHS. Chief Deadman is to present this information at the Youngtown board meeting to inform them of the services starting March 1<sup>st</sup>.
- b. Chief Deadman discussed the renewal notices and subscription rates, which is to continue pertaining to residents of Sun City.
- c. Chief Deadman informed the board of the revised IGA, which was recently received from the State. The IGA will now provide emergency access to the Sun City Fire-Medical Department for the traffic light on Grand and 111<sup>th</sup> Avenue. Action is to be taken on the revised IGA at the next board meeting to be held on Tuesday, January 15, 2019.

**C. Fire Department Operations**

- a. Chief Deadman reported on the fire department operations report. The old ladder 131 has been sold; the new ladder 131 will be in service next week or sooner.
- b. Chief Deadman reported on the incidents counts and types including response times for the month of November 2018.
- c. Chief Deadman presented a review of the fire training programs and recruiting report for the month of November 2018. The reports included the minimum company standard, regional training at (GRPSTC) and recruitment through National Testing Network for firefighter through January 29, 2019.

**D. EMS/Ambulance Operations**

- a. Chief Deadman presented the reports for the ambulance incident counts and ambulance ALS transports for the month of November 2018.
- b. A report was given on the training, programs and recruiting for November 2018. All cardiac monitors are in service; there is to be a 10% refund for trade in of old monitors. The paramedic school re recruitment consists of 3 selected members, which include Adam Cogsdill, Marissa Correa, and Sarah Sale. The first round of recruitment closes January 9, 2019 for EMT's and paramedics.

**E. Resource Management**

- a. Chief Deadman presented the fleet apparatus report for November 2018. All 3 new engines are in service; the ladder truck is to possibly be ready by end of December.
- b. Chief Deadman discussed the need for the purchase of 1 new ambulance and possibly more than 1 new ambulance in the future. There is to be further discussion in January 2019 concerning this matter. There was a brief discussion concerning the housing of the new ambulances.
- c. Chief Deadman presented to the board for their approval the purchase of 2 new Stryker Power Loading Systems. The approved the purchase of 2 Stryker Power Loading Systems. (M: Tim Wilmes/2<sup>nd</sup>: Jack Leonard)

**Ayes: David Scott, Walter Link, Jack Leonard, Dave Mann, Tim Wilmes**

**Nays: None**

- d. Chief Deadman presented the buildings/facilities report for November 2018. There was an update on FS 132's renovations regarding the carpeting, painting, and completion of the apparatus floor and asphalt project.

**F. Administrative/Special Projects**

- a. Chief Deadman updated the board on the technology project concerning the change of the website domain name. There are ongoing modifications to be completed before the old website address is changed to the new website address.

**G. Public Education & Community Outreach**

- a. There were no volunteer service anniversaries for November 2018.
- b. Fire Marshal Jim Fox presented the prevention volunteer summary of hours for November 2018. The report included the number of hours, volunteers and average hours.
- c. Fire Marshal Jim Fox reported on the community relations program report for November 2018. There was an overview of the number of citizens served, car seats, safety surveys, installs of lock boxes, key changes and smoke alarms.
- d. There were no community events for November 2018.

**H. Fire Prevention**

- a. Fire Marshal Jim Fox presented the summary for the prevention fire inspections. The summary consisted of the inspections for initial, re-inspections and total violations for November.
- b. Fire Marshal Jim Fox reviewed the number of permits issued for November. The permits issued were for new construction, fire alarm and fire sprinkler. The total permit revenue for November was \$7,756.86.
- c. There were no formal fire investigations for the month November.
- d. Fire Marshal Jim Fox presented an overview of the large projects within the community of Sun City. The report included the projects in progress at Banner Boswell Hospital.
- e. A power point overview including pictures was presented of the other large projects within the Sun City community, which are in progress at this time.
- f. A power point including pictures was presented regarding the community of Youngtown. The project review consisted of the Ridgeview housing subdivision (125 lots), Solution Auto Sales and New Church remodel.

**IV. UNFINISHED BUSINESS**

- A. Chief Deadman gave recognition to the Fire Station crews including off duty personnel and their families for their assistance in serving meals to the citizens of Sun City at the

**Banner Olive Branch on Thanksgiving Day. Chief Deadman will discuss the crew's interactions with charities during the Christmas season.**

**V. NEW BUSINESS/FUTURE AGENDA ITEMS**

- A. Those who are interested in attending the AFDA conference in Laughlin, Nevada need to contact Lisa Neubert (Human Resources) to sign up before January 3<sup>rd</sup>.**

**VI. EXECUTIVE SESSION**

- A. No executive session.**

**VII. PUBLIC COMMENTS**

- A. No public comments.**

**VIII. NEXT GOVERNING BOARD MEETING**

- A. The next Regular Board Meeting will be held on January 15, 2019 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue.**

**IX. ADJOURNMENT**

- A. The regular board meeting for December 18, 2018 adjourned at 10:30 a.m.**

**FOR THE BOARD**

*Walter A. Link*

**Clerk of the Board**

**WAL/lbn**