

**MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR MEETING  
TUESDAY, February 19, 2019  
9:30 A.M.**

**CALL TO ORDER: David Scott, Chairman**

**ROLL CALL:**

**Members Present: David Scott, Walter Link, Jack Leonard, David Mann, Tim Wilmes**

**Members Absent: None**

**Staff: Fire Chief Ron Deadman, Fire Marshal Jim Fox, Finance Director Gabe Buldra, Administrative Manager Lisa Neubert and Administrative Assistant Theresa M. Perez.**

**PLEDGE OF ALLEGIANCE TO THE FLAG: Jack Leonard, Board Member**

**INVOCATION: Walter Link, Board Clerk**

**I. CORRESPONDENCE AND SPECIAL RECOGNITION**

**A. Community appreciation letters.**

**a. No community appreciation letters.**

**B. Promotions/badge pinning.**

**a. Fire Marshal Jim Fox presented the badge pinning for fire inspector Kenny Kovac; employed with the Department for 1 1/2 months.**

**C. Service anniversaries.**

**a. The service anniversaries for February 2019 were announced for: Firefighter George Perreault (16 years), Engineer Kevin Brown (15 years), Captain Tony Van Roekel (15 years) and Fire Marshal Jim Fox (6 years).**

**D. Special awards/recognition**

**a. Chief Deadman gave special recognition to Lisa Neubert, Administrative Manager (Human Resources) for her 30 years of service with the Sun City Fire and Medical Department.**

**II. CONSENT AGENDA ITEMS FOR CONSIDERATION**

**A. The board approved the January 8<sup>th</sup>, 2019 Workshop Meeting Minutes for filing.**

- B. The board approved the Regular Meeting Minutes for January 15, 2019 for filing.

### III. COMMITTEE REPORTS

#### A. Budget and Finance

- a. Finance Director Gabe Buldra presented a summary of the financial and bank reconciliation reports, which included the ambulance reports for fiscal year budget to actual for January 2018. Gabe Buldra gave mention to acquiring budget requests from Chief Deadman and staff with the intention of preparing a draft budget to be presented to the board within a couple of weeks. (Motion: Tim Wilmes/2<sup>nd</sup>: David Mann)

Ayes: David Scott, Walter Link, Jack Leonard, David Mann, Tim Wilmes

Nays: None

#### B. Legal and Insurance

- a. Chief Deadman presented the Maricopa County Ambulance Agreement and mutual aid contract (Resolution 19-0219A) to the board for approval. The board voted to accept the contract for the Maricopa County Ambulance Agreement and mutual aid contract. (M: Jack Leonard/2<sup>nd</sup>: David Mann)

Ayes: David Scott, Walter Link, Jack Leonard, David Mann, Tim Wilmes

Nays: None

#### C. Fire Department Operations

- a. Chief Deadman presented the fire operations report, which included the on-scene incident counts, major incident types, statistics for response times and average on scene times.
- b. A report was given on the fire training, programs and recruiting for the month of January 2019. The training report included the minimum company standard training, battalion training, regional training, command training, and peer fitness training for the 1<sup>st</sup> quarter.

#### D. EMS/Ambulance Operations

- a. The ambulance operations report was presented for the month of January 2019. The report summary included the number of incidents, types, total count of transports and statistics for EMS incidents.

- b. The training, programs, and recruiting report was presented for January 2019. An overview was given on the ACLS certification and EMS training for the first quarter. There will be updates concerning EMS protocols released to crews as they become available. There was a new hire for the BLS position; Chris Marin who replaced Mr. Benetti. There have been four EMS positions offered to accommodate staffing of the fourth ambulance upon arrival; training for the new hires will be provided.

**E. Resource Management**

- a. The fleet apparatus report for January 2019 was presented by Chief Deadman. An update was given on the purchase of two new ambulances for the Department. The cost was \$165,000 for each ambulance; however, the cost does not include radios, labels and/or other additions. The order was placed one week ago; the delivery is expected within 90 days from placement of ambulance order date.

**F. Administrative/Special Projects**

- a. Chief Deadman gave an update on the new upgraded Microwave/Internet system installed at Banner Boswell Hospital. There was an issue concerning the connection of the Microwave/Internet system due to theft. Currently the system has been replaced; the process is ongoing to finalize the connection to our sites.
- b. Chief Deadman updated the board on the fulltime payroll specialist job announcement. Currently no timeline has been set as to when interviews will take place. The first round of fire fighter interviews is scheduled for the week of March 11, 2019. There were four job offers for the EMS positions; currently there have been no job offers for EMT positions.

**G. Public Education/Community Outreach**

- a. There were no volunteer service anniversaries for January 2019.
- b. Fire Marshal Jim Fox presented the summary of hours for the prevention volunteers for January 2019. The summary included the number of hours for prevention, administration assistance, and public education. The total number of volunteer hours is 129 for the month of January 2019.
- c. The community relation report was presented for January 2019. There were 170 citizens served in January 2019 by the fire prevention team. The lock box installations have been scheduled thru June 2019. The Fire Department Union will be assisting in the installation of lock boxes on Saturday's to get caught up.

**H. Fire Prevention**

- a. Fire Marshal Jim Fox presented the inspection report summary and total permit revenue for the month of January 2019. The report included the number of property inspections for initial, re-inspections and total violations. The total permit revenue for January 2019 was \$346,038.22.
- b. For the month of January 2019 there were 3 formal investigations at the following locations: 10535 Clair Dr. (residential - unknown), 10811 W. El Capitan Circle (residential - aluminum wire compromise) and 11101 W. Grand Ave. (Jack in the Box – Fryer).
- c. Fire Marshal Jim Fox gave a review of the large community projects within the community of Sun City. The CT Scan Room has been completed; the OR and PACU remodel are ongoing as well as the new Cath Lab/Operating Room.
- d. There was an overview and description of the new ED project enabling scope at Banner Boswell. The power point presentation included the patient Tower, elevator location, corridor, new exterior stair, new helipad and utility bridge.
- e. Fire Marshal Jim Fox presented other large project within Sun City. The ongoing projects included the South Golf Course, Carillons (AKA Royal Oaks Campus) and Cardiovascular Surgery Center, which are currently moving forward.
- f. There are large community projects, which are currently ongoing in Youngtown. There was an overview of the Ridgeview project (125 lots), new church remodel and the retreat.

**IV. UNFINISHED BUSINESS**

- A. There was no unfinished business for January 2019.

**V. NEW BUSINESS/FUTURE AGENDA ITEMS**

- A. There was no new business for January 2019.

**VI. EXECUTIVE SESSION**

- A. There was no executive session.

**VII. PUBLIC COMMENTS**

- A. No public comments.

**VIII. NEXT GOVERNING BOARD MEETING**

- A. The next Regular Board Meeting will be held on March 19, 2019 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue.

**IX. ADJOURNMENT**

- A. The regular board meeting for February 19th adjourned at 10:13 a.m.**

**FOR THE BOARD**

*Walter A. Link*

**Clerk of the Board**

**WAL/lbn**

Approved