

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR MEETING
TUESDAY, APRIL 16, 2019
9:30 A.M.**

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

Members Present: David Scott, David Mann, Tim Wilmes

Members Absent: Walter Link and Jack Leonard absent with notice

Staff: Chief Deadman, Fire Marshal Jim Fox, Finance Assistant Ben Clowes, Battalion Chief Rob Schmitz, Administrative Manager Lisa Neubert, Administrative Assistant Theresa M. Perez.

PLEDGE OF ALLEGIANCE

INVOCATION / CHAPLAIN'S REPORT

I. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Community appreciation letters.

- a. There were no community appreciation letters for March 2019.

B. Promotions/badge pinning.

- a. There were 2 volunteer badge pinning's for April 2019; Dennis Albert and Greg Eisert.

C. Service anniversaries.

- a. There was one service anniversary for Paramedic/Engineer Rich Rivas (29 years).

D. Special awards/recognition.

- a. No special awards or recognition for the month of March 2019.

II. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

A. The workshop meeting was cancelled for March 12, 2019

B. The board meeting minutes for March 19, 2019 were approved for filing.

III. COMMITTEE REPORTS

A. Budget and Finance

- a. Financial reports and bank reconciliations were presented by Financial Assistant, Ben Archer Klowes. The report included the financial report and fiscal year report for the Department and Ambulance. Chief Deadman informed the board of the gaming grant received from Tonto Odem Nation to purchase a new fit testing computer-based course, slightly over \$17,000. The board voted to accept the financial report for the month of March 2019. (M: David Mann/2nd: Tim Wilmes)

Ayes: David Scott, David Mann, Tim Wilmes

Nays: None

B. Legal and Insurance

- a. Chief Deadman presented to the board the modified Phoenix Fire Department Regional Dispatch System – IGA for approval. There was an overview and discussion regarding this item at a previous workshop meeting concerning this item. The board voted to accept the modified IGA. (M: Tim Wilmes/2nd: David Mann)

Ayes: David Scott, David Mann, Tim Wilmes

Nays: None

C. Fire Department Operations

- a. Chief Deadman gave recognition to Firefighter/Paramedic Matt O'Reilly (Charities President) his family and all who assisted in the fill the boot event for the month of April 2019.
- b. Fire operations report was given by Chief Deadman for March 2019. The report included the on-scene incident counts, major incident types and incident statistics.
- c. There was a brief overview of the fire training, programs and recruiting report.

D. Emergency Medical Services / Ambulance Operations

- a. The ambulance operations report was presented by Chief Deadman for March 2019. The report included the ambulance on scene incident counts; ALS Transports and EMS incident statistics.
- b. The training, programs and recruiting was presented by Chief Deadman. The training process for EMT's included the insertion of I-Gel into a patient's eye; this allows EMT's to implement this procedure in the case a Paramedic is not available. There were 3 new Paramedics hired as of April 8th; their 1st 24-hour shift starts this week.

E. Resource Management

- a. Chief Schmitz updated the board on the apparatus, which are all in service and completed the 1st preventative maintenance checks.

- b. Chief Schmitz presented a proposal to the board for the approval of the No Smoke 2 System in the amount of \$122,346.84. An overview and discussion of this proposal was presented to the board at a previous special meeting. The board voted to approve the purchase of the No Smoke 2 System. (M: Tim Wilmes/2nd: David Mann)

Ayes: David Scott, David Mann, Tim Wilmes

Nays: None

- c. Chief Deadman proposed Resolution 19-0416A to the board for approval to dispose of equipment; the printers at Fire Station 131 and Administration. The board approved the proposal for the disposal of equipment. (M: David Mann /2nd: Tim Wilmes)

Ayes: David Scott, David Mann, Tim Wilmes

Nays: None

- d. Chief Deadman presented a proposal to the board for approval to purchase of a new main copier for the Administration office, not to exceed \$10,000. The board approved the purchase of a new copier for the Administration office. (M: Tim Wilmes/2nd: David Mann)

Ayes: David Scott, David Mann, Tim Wilmes

Nays: None

F. Administrative/Special Projects

- a. No technology information update.
- b. Lisa Neubert (Administrative Manager/Human Resources) introduced Liz (Elizabeth) Campos as the newly hired payroll specialist.
- c. Chief Deadman mentioned the start of the Fire Academy in July 2019; the attendees include 4 new personnel, Captain and an RTO.
- d. Chief Deadman presented to the board an action item for the approval of the Fire Chief's contract. The board voted to approve the Fire Chief's Contract. (M: Tim Wilmes/2nd: David Mann)

Ayes: David Scott, David Mann, Tim Wilmes

Nays: None

G. Public Education/Community Outreach

- a. No Prevention volunteer service anniversaries for March 2019.

- b. Fire Marshal Jim Fox presented the prevention volunteer hours summary report for Mar 2019. The report included number of hours for Prevention, Administration Assistance, Public Education and total hours for volunteers.
- c. The community relations report was presented for March 2019. The report included number of citizens served in March by fire prevention, which included home safety surveys, lock box installs, key changes, smoke detector installs, car seat installs and public speaking events.

H. Fire Prevention

- a. The fire prevention inspection summary was presented for the month of March 2019. The prevention summary included the number of property inspections; initial, re-inspections, totals and total violations.
- b. Fire Marshal Jim Fox presented the permits issued and revenue for the month of March 2019. There was a total of 2 permits issued with a total permit revenue of \$1050.00.
- c. There was 1 formal fire investigation for the month of March 2019. The fire was at the 9446 W. Raintree Drive location in Sun City. The cause was accidental due to plumber soldering pipes in wall, which spread to the attic.
- d. Fire Marshal Fox reported on the progress of the ongoing large community projects, which included OR and PACU remodel and the new ED building/patient tower. There was a power point overview of the new ED patient tower, which included the south emergency entrance and canopy. An overview was given on the enabling scope elevator access for interior, exterior, exterior stairs including the new ground helipad and utility bridge.
- e. There was a review of the completed large projects within Sun City, which included the South Golf Course and Sun City Cardiovascular Surgery Center. There was an overview of the Royal Oaks east and west site maps, which is ongoing.
- f. Fire Marshal Fox reported on the ongoing large district projects within the Youngtown district. There was an overview of the site plans for the housing developments of Ridgeview and Enclave. There was an overview of the other large district projects which included the new church remodels and the El Sol Energy storage facility.

IV. UNFINISHED BUSINESS

- A. None

V. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. None

VI. EXECUTIVE SESSION

A. None

VII. PUBLIC COMMENTS

A. A resident of Sun City inquired about not receiving the board meeting power point on the Sun City Fire and Medical website. Chief Deadman addressed the inquiry; he will check the location where the power point has been posted.

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VII. NEXT GOVERNING BOARD MEETING

A. The next Regular Board Meeting will be held on May 21, 2019 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

VIII. ADJOURNMENT

A. The regular board meeting adjourned at 10:17 a.m.

FOR THE BOARD

Walter A. Link
Clerk of the Board

WAL/tp

- NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted: May 16, 2019 at 5:00PM by Theresa Perez.

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@suncityfire.com as early as po