

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR MEETING
TUESDAY, May 21, 2019
9:30 A.M.**

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, Jack Leonard, David Mann, Tim Wilmes

Members Absent: None

Staff: Chief Deadman, Fire Marshal Jim Fox, Finance Director Gabe Buldra, Battalion Chief Rob Schmitz, Administrative Manager Lisa Neubert, Finance Liz Campos, Administrative Assistant Theresa M. Perez.

PLEDGE OF ALLEGIANCE

INVOCATION / CHAPLAIN'S REPORT

I. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Community appreciation letters

1. Chief Deadman gave recognition to the MDA fill the boot event; as a result, the event earned a total of \$9, 725.00.

B. Promotions/badge pinning

1. None for April 2019.

C. Service anniversaries – Chief Deadman

1. There were 4 service anniversaries for May 2019; Battalion Chief Sherry Hood Neeley (20 yrs.), Captain Michael Godleski (23 yrs.), Engineer Eric Archer (12 yrs.) and Engineer Matt Lucking (12 yrs.).

D. Special awards/recognition – Chief Deadman

1. Chief Deadman informed the board of his re-certification as Chief Officer through the Center of Public Service of Excellence. This is Chief Deadman's 3rd time being recognized as Chief Officer.

II. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVA – Board Members

- A. Board of Directors Special Meeting Minutes for April 9, 2019. Approved for filing.

- B. Board of Directors Executive Session Meeting Minutes for April 9, 2019. Approved for filing.
- C. Board of Directors Monthly Meeting Minutes for April 16, 2019. Approved for filing.

III. COMMITTEE REPORTS

A. Budget and Finance – Financial Director Gabe Buldra

- 1. The financial reports and bank reconciliations for April 2019 was presented by Finance Director Gabe Buldra. The board voted to approve the financial report for April 2019. (M: David Mann/2nd: Walter Link)

Ayes: David Scott, Walter Link, Jack Leonard, David Mann, Tim Wilmes

Nays: None

- 2. Financial Director Gabe Buldra presented the proposed fiscal year budget summary for 2019/2020; totality of expenses was \$14,539,537 for fiscal year 2019/2020. A draft copy of the 2019/2020 fiscal year budget is to be posted for 20 days for public viewing. There is to be a public hearing at the next board meeting, Tuesday, June 18, 2019 for the board to consider final adoption of the FY 2019/2020 budget. A motion was put forth to accept the fiscal year budget for 2019/2020. (M: David Mann/2nd: Walter Link)

Ayes: David Scott, Walter Link, Jack Leonard, David Mann, Tim Wilmes

Nays: None

B. Legal and Insurance – Chief Deadman

- 1. Chief Deadman updated the board on a proposal from El Mirage requesting support in mutual aid service from the Department due to response time issues with their current provider. If an agreement becomes available through DHS, the agreement will be forwarded to the board possibly in June or July.

C. Fire Department Operations – Chief Deadman

- 1. The fire department operations report was presented for April 2019. The report included the on-scene incident counts, incident types and statistics.
- 2. The training, programs and recruiting report was presented for April 2019. The minimum company standard training is ongoing. Most of the blue card training (command training) for Engineers has been completed for additional certifications when moved-up to Captain's position.

D. Emergency Medical Services / Ambulance Operations – Chief Deadman

1. The EMS/Ambulance Operations report was presented for April 2019. The summary included ambulance incidents, transports, and EMS statistics. The month of April 2019 marks the first occurrence where all ambulance transports were achieved by the Sun City Fire -Medical Department.
2. The training, programs and recruiting report was presented for April 2019. The second quarter of EMS is ongoing. The CEP and EMT's have been certified and trained to administer the I-Gel as deemed necessary. There were 3 new EMS CEP's hired; Justin Bruce, Marcus Thigodeau and Steven Van.

E. Resource Management – Chief Schmitz

1. Chief Schmitz presented the fleet and apparatus report for April 2019. A PowerPoint view of the new ambulance was given. The new ambulances have been assembled and are to be delivered to Sun City by end of this week; inspections will be completed to lessen any unexpected issues.
2. Building/facilities report – None for April 2019.

F. Administrative/Special Projects – Chief Deadman

1. The hiring process is ongoing regarding 4th ambulance with 3 new EMT's. The three new EMS paramedics started on May 13th; the 3 new EMS EMT's start date is May 28th. Arrangements are being made to have the reserve dodge put in service as the 4th ambulance, while awaiting inspections of the new ambulances to be completed

G. Public Education/Community Outreach – Fire Marshal Jim Fox

1. Prevention volunteer service anniversaries – There were no anniversaries.
2. The prevention summary for volunteer was presented for April 2019. The report included the number of hours, volunteers and average of hours.
3. Fire Marshal Fox reported on the community relations report for April 2019. The report included the number of citizens served by fire prevention. The lockbox program is booked through June 2019.
4. Community events – There were no public speaking events for April 2019.

H. Fire Prevention – Fire Marshal Jim Fox

1. A summary of the annual inspection report was presented for April 2019. The summary included inspections for initial, re-inspections, total and total violations.
2. Fire Marshal Jim Fox reported on the permits issued and revenue for April 2019. The total number of permits was 4; permit revenue total was \$906.28.

3. Fire Marshal Jim Fox presented the fire investigation report for April 2019. There was 1 formal investigation located at 13838 N. Driftwood Point in Sun City. The cause of fire was accidental due to electrical wiring in ceiling fan.
4. Fire Marshal Jim Fox reported on the large community projects within Sun City District for April 2019. A power point presentation was given on the OR, PACU remodel and New ED enabling scope project. The other ongoing large project in the Sun City district was the Royal Oaks Campus.
5. A power point overview was presented on the large district projects for Youngtown. The review included the Ridgeview Homes (125 lots), Enclave, and 2 new churches. The other large ongoing project in Youngtown was the El Sol Energy Storage Facility on Olive Avenue.

IV. UNFINISHED BUSINESS – Chief Deadman

- A. An update was given in reference to the hazmat cleanup at the River bottom in Youngtown; due to increased call volume regarding the homeless. The approach is to cite and vacate the premises with the Sheriff's and hazmat crews assistance.

V. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. No new business items.

VI. EXECUTIVE SESSION

- A. No executive session items.

VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VIII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on June 18, 2019 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

IX. ADJOURNMENT

- A. The meeting adjourned at 10:27 a.m.

FOR THE BOARD

Walter A. Link
Clerk of the Board

WAL/tp

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ **Posted: June 13, 2019 at 5:00PM by Theresa Perez.**

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@suncityfire.com as early as possible

Approved