

**MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR MEETING  
TUESDAY June 18, 2019  
9:30 A.M.**

**CALL TO ORDER: David Scott, Chairman**

**ROLL CALL:**

**Members Present: David Scott, Walter Link, Jack Leonard, David Mann**

**Members Absent: Tim Wilmes absent with notice.**

**Staff: Chief Deadman, Fire Marshal Jim Fox, Finance Director Gabe Buldra, Fire Inspector Kenny Kovac, Prevention/Administrative Assistant Theresa M. Perez.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**

- A. Board of Directors Workshop Meeting Minutes for May 14, 2019 – Approved for filing.
- B. Board of Directors Board Meeting Minutes for May 21, 2019 – Approved for filing.

**II. CORRESPONDENCE AND SPECIAL RECOGNITION**

- A. There were no community appreciation letters.
- B. There were no promotions/badge pinning.
- C. Service anniversaries for June 2019 were presented for: Captain/Paramedic Jaime Soto, Firefighter/Paramedic Dale Gillaspay and Firefighter/Paramedic Damon Farrar.
- D. There were no Special awards/recognition.

**III. COMMITTEE REPORTS**

- A. Budget and Finance
  - 1. Finance Director Gabe Buldra presented the financial report and bank reconciliations for May 2019. The board voted to accept the financial report. (M: David Mann/2<sup>nd</sup>: Jack Leonard)

**Ayes: David Scott, Walter Link, Jack Leonard, David Mann**

**Nays: None**

2. **Finance Director Gabe Buldra proposed the FY 19/20 budget for approval. The Board Chairman David Scott opened a public hearing for public comments on the FY 19/20 budget. The public hearing closed with no public comments regarding the FY 19/20 budget. The board voted to approve and adopt the FY 19/20 budget. (M: Walter Link/2<sup>nd</sup>: David Mann)**

**Ayes: David Scott, Walter Link, Jack Leonard, David Mann**

**Nays: None**

3. **Finance Director Gabe Buldra presented an overview of the proposed Pension Funding Policy to the board for adoption. The board voted to adopt the Pension Funding Policy. (M: David Mann/2<sup>nd</sup>: Walter Link)**

**Ayes: David Scott, Walter Link, Jack Leonard, David Mann**

**Nays: None**

#### **B. Legal and Insurance**

1. **Chief Deadman presented an action item to the board for approval to accept the Amendment to the Intergovernmental Agreement (IGA). The amendment is to provide an extension of fire and medical services to the Desert Diamond Casino, an establishment of the Tohono O'odham Nation. Included in the provision of fire and medical services is the Sun City Fire District, City of Peoria and City of Glendale. The board voted to approve the extension of the Amendment to the Intergovernmental Agreement (IGA). (M: David Mann/2<sup>nd</sup>: Walter Link)**

**Ayes: David Scott, Walter Link, Jack Leonard, David Mann**

**Nays: None**

#### **C. Fire Department Operations**

1. **Chief Deadman presented the fire operations report for May 2019. The report included the incident counts, types and statistics.**
2. **Chief Deadman presented the training report for May 2019. The training has been completed and is up to date for the month of May.**

#### **D. Emergency Medical Services / Ambulance Operations**

1. **Chief Deadman presented the ambulance operations report for May 2019. The report included the incident counts, transports and incident statistics.**

2. Chief Deadman presented the training, programs and recruiting report for May 2019. The report included the EMS second quarter training and airway intervention by EMTs.

#### **E. Resource Management**

1. Chief Deadman updated the board on the fleet apparatus report for May 2019. Both ambulances have been received; Medic 132 will be in service in July. The radios and equipment are to be installed once inspections have been completed.
2. Building/facilities report – No building/facilities report for May 2019.

#### **F. Administrative/Special Projects**

1. Chief Deadman updated the board on the 2 new EMS openings for EMTs.
2. Chief Deadman presented an action item to the board regarding the amended Fire Chief's Job Description. The board voted to accept the revised Fire Chief's Job Description. (M: David Mann/2<sup>nd</sup>: Walter Link)

**Ayes: David Scott, Walter Link, Jack Leonard, David Mann**

**Nays: None**

3. Chief Deadman presented an action item to the board to adopt the modified version of By Laws for the Sun City Fire District. The board voted to accept and adopt the revised version of the By Laws for the Sun City Fire District. (M: Walter Link/2<sup>nd</sup>: David Mann)

**Ayes: David Scott, Walter Link, Jack Leonard, David Mann**

**Nays: None**

#### **G. Public Education/Community Outreach**

1. No volunteer service anniversaries for May 2019.
2. Fire Marshal Jim Fox presented the prevention volunteer summary of hours for May 2019. The report included the number of hours, volunteers and average of completed hours.
3. The community relations report was provided by Fire Marshal Jim Fox for May 2019. The report included the programs offered to residents and number of citizens served by the Fire Prevention volunteers.
4. No community events for May 2019.

#### **H. Fire Prevention**

1. The fire prevention inspection summary report was provided by Fire Marshal Jim Fox. The report included the number of inspections, re-inspections and total violations for May 2019.
2. The permit and revenue reports were given by Fire Marshal Jim Fox for May 2019. The total permit revenue was \$3,080.15 for 8 permits issued in May.
3. There were 3 formal fire investigations for the month of May 2019. The 3 separate fires were due to pan on stove, stovetop grease fire and faulty wiring connections.
4. Fire Marshal Jim Fox presented a power point overview of the ongoing large community projects within the Sun City District. The report included the Banner-Boswell Hospital OR/PACU remodel and the new ED building-patient tower.
5. A power point was presented on the other large ongoing community projects within the Sun City district, which included the Royal Oaks Campus and Popeye's Louisiana Kitchen.
6. Fire Marshal Jim Fox gave an overview of the ongoing projects within the Youngtown district. The projects include the Ridgeview (125 lots), Enclave (off Olive), 2 new churches (Iglesia De Cristo and Queen of All Saints Chapel) and the El Sol Energy Storage Facility on Olive Avenue.

**IV. UNFINISHED BUSINESS**

- A. No items for unfinished business.

**V. NEW BUSINESS/FUTURE AGENDA ITEMS**

- A. No items for new business/future agenda items.

**VI. EXECUTIVE SESSION**

- A. No executive session items.

**VII. PUBLIC COMMENTS**

- A. There was an inquiry concerning the number of available Engines and Ambulances. Fire Chief Deadman addressed the inquiry concerning the availability of Engines and Ambulances.

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

**VIII. NEXT GOVERNING BOARD MEETING**

- A. The next Regular Board Meeting will be held on July 16, 2019 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue.

**IX. ADJOURNMENT**

- A. The Tuesday June 18<sup>th</sup> board meeting adjourned at 10:14 a.m..

**FOR THE BOARD**

Walter A. Link  
Clerk of the Board

WAL/tp

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
  - ❖ **Posted: July 11, 2019 at 5:00PM by Theresa Perez.**

*If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or [admin@suncityfire.com](mailto:admin@suncityfire.com) as early as possible.*