

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY AUGUST 20, 2019
9:30 A.M.**

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, David Mann, Tim Wilmes

Members Absent: Jack Leonard absent with notice.

Staff: Fire Chief Deadman, Finance Director Gabe Buldra, Fire Marshal Jim Fox, Administrative Manager Lisa Neubert, Administrative/Prevention Assistant Theresa M. Perez.

PLEDGE OF ALLEGIANCE

INVOCATION

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

- A. Board of Directors Monthly Workshop Meeting for July 9, 2019. (Public Notice: Cancelled)**
- B. Board of Directors Monthly Board Meeting for July 16, 2019. (Approved for filing)**

II. CORRESPONDENCE AND SPECIAL RECOGNITION

- A. Community appreciation letters – No items presented.**
- B. Promotions/badge pinning – No items presented.**
- C. Service anniversaries – No items presented.**
- D. Special awards/recognition – No items presented.**

III. COMMITTEE REPORTS

A. Budget and Finance

- 1. The financial and bank reconciliations were presented by Finance Director Gabe Buldra. The board voted to accept the budget and finance report. (M: David Mann/ 2nd: Walter Link)**

B. Legal and Insurance

- 1. Legal and insurance matters.**

- a) There was a brief review of the discretionary aid agreement involving El Mirage Fire Department and Sun City Fire & Medical Department. The Board voted to accept the discretionary aid agreement. (M: Tim Wilmes/2nd: David Mann)

C. Fire Department Operations

1. The fire department operations report was presented for July.
2. The report for the regional fire training was presented.

D. Emergency Medical Services / Ambulance Operations

1. The EMS/Ambulance operations report was given for the month of July.
2. There was an addition of 3 new EMS personnel; Rebecca Haro (EMS Manager), Charlie Deschenes (EMT) and John Walter (EMT).

E. Resource Management

1. Fleet/apparatus report

- a) Battalion Chief Schmitz presented a bid proposal to the Fire Board for the purchase of SCBA cylinders and air packs from United Fire in the amount of \$335,759.73. The board voted to accept the bid proposal for the purchase of SCBA cylinders and air packs. (M: Walter Link/2nd: Tim Wilmes)

2. Building/facilities report.

- a) A proposal was presented to the board for approval to remodel/expand the Administration Community/Board Room. The estimated building cost is \$144,271.00. The board motioned to approve the remodel/expansion of the Administration Community/Board Room. (M: David Mann/2nd: Walter Link)
- b) The board was presented a request for approval to not exceed the furniture and AV equipment cost of \$70,000.00. The board approved the request to not exceed the furniture and AV equipment cost of \$70,000. (M: Walter Link/2nd: Tim Wilmes)
- c) Resolution 19-0820A was presented to the board for discussion and approval for disposal of property (Old FS-133). The board approved Resolution 19-0820A for disposal of property (Old FS-133). (M: David Mann/2nd: Tim Wilmes)

F. Administrative/Special Projects

1. Information technology update – No items presented.
2. The hiring and recruiting process is currently ongoing.

G. Public Education/Community Outreach

1. There was 1 prevention volunteer service anniversary for Administrative volunteer Vicki Foelsch (7 years).
2. The prevention volunteer hours summary report was presented for July.
3. There was a review of the community relations report for July.
4. Community events – No events to report.

H. Fire Prevention

1. The summary report for fire prevention inspections was presented for July.
2. The report for number of permits and revenue was presented.
3. The fire investigation report was presented with 3 formal investigations; causes were undetermined and unknown.
4. An updated report was presented on the Banner Boswell new ED building/Patient Tower project including updates on other large community projects within the Sun City district and Youngtown district.

IV. UNFINISHED BUSINESS – No unfinished business items.

V. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. A proposal will be presented in October at the workshop meeting concerning adoption of code ordinances from Chapter 12. Fire Chief Deadman or Fire Marshal Fox can be contacted with concerns or questions concerning this matter.

VI. EXECUTIVE SESSION – No executive session.

VII. PUBLIC COMMENTS – No public comments.

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VIII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on September 17, 2019 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

IX. ADJOURNMENT

- A. The board meeting for August 20, 2019 adjourned at 10:23 a.m.

FOR THE BOARD

**Walter A. Link
Clerk of the Board**

WAL/tp

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ **Posted: September 12, 2019 at 5:00 PM by Theresa Perez.**

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@suncityfire.com as early as possible.