

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY October 15, 2019
9:30 A.M.**

CALL TO ORDER: David Scott, Chairman

ROLL CALL:

Members Present: David Scott, Walter Link, David Mann, Tim Wilmes

Members Absent: Jack Leonard absent with notice.

Staff: Fire Chief Deadman, Finance Managing Partner Ben Archer Clowes, Fire Marshal Jim Fox, Administrative/Prevention Assistant Theresa M. Perez.

PLEDGE OF ALLEGIANCE

INVOCATION

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

- A. Board workshop meeting minutes for September 10, 2019 were approved for filing.**
- B. Board monthly meeting minutes for September 17, 2019 were approved for filing.**

II. CORRESPONDENCE AND SPECIAL RECOGNITION

- A. Community appreciation letters.**
 - 1. Presented was a letter of appreciation from the City of Goodyear; thanking the Department for their support and coverage by ladder 131 during the Memorial services for Engineer Austin Peck.**
- B. Promotions/badge pinning – None for October.**
- C. The service anniversaries were presented for the month of October.**
- D. Special awards/recognition.**
 - 1. Joe Orlando and Genevieve Evans were presented with service awards in recognition and thanks for their 8 years of service as volunteers with the Sun City Fire – Medical Department prevention department.**

III. COMMITTEE REPORTS

A. Budget and Finance

- 1. Finance Managing Partner Ben Archer Klowes presented the financial and bank reconciliation reports for the month of September. An update was given on changes from PSPRS concerning adoption of mortality rate; availability of numbers will be towards the end of November to beginning of December. The board voted to accept the financial reports for the month of September. (M: Tim Wilmes; 2nd: Walter Link)**

B. Legal and Insurance

- 1. A brief review of the proposed 2018 International Code amendments and modified fee schedule was presented to the board. A 30-day comment period will be open to the public. There will be a formal public hearing at the November board meeting, the board will be advised of any modifications to the amended codes and/or fee schedule. An appeal was made to the board for acceptance of written comments only.**

C. Fire Department Operations

- 1. The fire operations report was given for the month of September.**
- 2. The regional training report was presented; all 47 recruits graduated on October 4th and have been assigned to shifts A, B and C.**
- 3. There has been real time training on a 3rd-story hotel, which was allowed by Luke Air Force Base due to renovations.**

D. Emergency Medical Services / Ambulance Operations

- 1. The ambulance operations report was presented for September.**
- 2. No reports given on training or recruiting.**

E. Resource Management

- 1. The old Fire Station 133 sold for \$260,000; an electrical services and distribution business will be occupying the property and provide electrical services in Sun City.**
- 2. No building facilities report for September.**

F. Administrative/Special Projects

- 1. The process for Captain's testing preparations are underway with operations Chief Casey assisting with the planning process.**

G. Public Education/Community Outreach

- 1. No volunteer anniversaries report for September.**

2. A report was given on the prevention volunteer summary hours.
3. The community relations report was presented for September. Lockboxes are currently caught up with the assistance of the volunteers and Captain Soto.
4. No community events to report for September.

H. Fire Prevention

1. The annual inspection summary report was presented for September.
2. The report for number of permits issued and revenue was presented.
3. The fire investigation report was given; there were 2 formal fires on the same property.
4. There was a power point overview of the large community projects within the Sun City district and Youngtown district, which are currently ongoing.

IV. UNFINISHED BUSINESS

- A. The renovations for the Sun City Fire – Medical Administration community room will begin the middle of November ending late December. There was a recommendation from Chief Deadman to cancel the workshop meetings for November and December. The board was in agreement with canceling the workshop meetings for November and December. A public notice of the location for the board meetings will be made available as soon as a location is selected.

V. NEW BUSINESS/FUTURE AGENDA ITEMS

VI. EXECUTIVE SESSION

VII. PUBLIC COMMENTS

- A. A member of the Sun City posse mentioned their partnering with MCSO district 3 community outreach program for the presentation of a scam free program to be held on October 30th at 10:00am in the Posse auditorium.

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VIII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on November 19, 2019 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue.

IX. ADJOURNMENT

A. The meeting adjourned at 10:12 a.m.

FOR THE BOARD

**Walter A. Link
Clerk of the Board**

WAL/tp

- **NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).**
- **One or more members of the governing board may attend the meeting telephonically.**
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: November 14, 2019 at 5:00PM by Theresa Perez.**

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@suncityfire.com as early as possible.