

**Sun City Fire District
Board of Directors Meeting Agenda
February 18, 2020**

We serve today to protect your tomorrow.

NOTICE OF MEETING: Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, February 18, 2020 at 9:30 a.m. The meeting will be open to the public and held at Administrative Offices, 18602 N. 99th Avenue, Sun City, Arizona. The following topics any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

- A. Board of Directors Monthly Meeting Minutes for January 14, 2020.**
- B. Board of Directors Monthly Meeting Minutes for January 21, 2020.**
- C. Board of Directors Executive Meeting Minutes for January 21, 2020.**

II. EXECUTIVE SESSION

- A. Potential appointment of new Board Member. (Presenter: Fire Chief Deadman)**

III. CORRESPONDENCE AND SPECIAL RECOGNITION

- A. Community appreciation letters.**
 - a) Expression of gratitude from Margie Niles in Lafayette, Indiana.**
- B. Promotions/badge pinning.**
- C. Service anniversaries.**

D. Special awards/recognition.

IV. COMMITTEE REPORTS

A. Budget and Finance

- 1. Financial reports and bank reconciliations (Finance Director Gabe Buldra, Presenter).
The board will vote on the acceptance of this report.**
- 2. Action Item: Financial Audit Report Presentation for FY2018-2019. (Presenter:
Auditor, Roy Hitchins)**
- 3. PSPRS Report Presentation. (Presenter – Board Member Tim Wilmes)**
- 4. Nationwide ASRS Supplemental Salary Deferral Plan Resolution.**

B. Legal and Insurance

- 1. Legal and insurance matters.**
- 2. Action Item: Adoption of District Policy Manual Revisions. (Presenter: Fire Chief
Deadman)**
- 3. Prevention - Clarification of Adopted Fee Schedule. (Presenter: Fire Marshal Fox)**

C. Fire Department Operations

- 1. Fire operations report: incident counts, types and response times.**
- 2. Training, programs and recruiting report.**

D. Emergency Medical Services / Ambulance Operations

- 1. Ambulance operations report: incident counts, types and transports.**
- 2. Training, programs and recruiting report.**

E. Resource Management

- 1. Fleet/apparatus report.**
- 2. Building/facilities report.**

F. Administrative/Special Projects

- 1. Information technology update.**
- 2. HR - hiring/recruiting.**

G. Public Education/Community Outreach

1. Prevention volunteer service anniversaries.
2. Prevention volunteer hours summary.
3. Community relations program report.
4. Community events.

H. Fire Prevention

1. Fire prevention inspection summary.
2. Permits issued and revenue report.
3. Fire investigation reports.
4. Large community projects.

V. UNFINISHED BUSINESS

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. Action Item: Fire Board Meeting Schedule Adjustment. (Presenter: Fire Chief Deadman)**

VII. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VIII. NEXT GOVERNING BOARD MEETING

- D. The next Regular Board Meeting will be held on March 16, 2020 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.**

IX. ADJOURNMENT

FOR THE BOARD

Walter A. Link

Clerk of the Board

WAL/tp

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
 - ❖ **Posted: February 13, 2020 at 5:00 PM by Theresa Perez.**

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.