

**Sun City Fire District  
Board of Directors Meeting Agenda  
April 28, 2020**

*We serve today to protect your tomorrow.*

**NOTICE OF MEETING:** Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Sun City Fire District and the general public that the Sun City Fire District Board of Directors will meet on Tuesday, April 28, 2020 at 9:30 a.m., through technological means in order to minimize the spread of COVID-19. Board members will attend the Board meeting by calling in telephonically. The following topics any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action.

**Public access is available to listen to the meeting (please mute your device):**

**DATE:** Tuesday, April 28, 2020

**TIME:** 9:30 a.m.

**ACCESS:** Join the meeting by Phone: 1 -415-762-9988

<https://us04web.zoom.us/j/74306454070?pwd=eHJPS1I3WXRvWHFduVnZUFBVktzM4dz09>

**Access Code: 743 0645 4070**

**Password: 6cedWq**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INVOCATION – Chaplin Sahlberg**

**I. CORRESPONDENCE AND SPECIAL RECOGNITION**

**A. Community appreciation letters.**

- a. Fire Station 133 article in Fire Apparatus Magazine

**B. Promotions/badge pinning – N/A**

**C. Service anniversaries.**

- a. Engineer - Rich Rivas (30 years)
- b. Paramedic - Autumn Conlan (1 year)
- c. Paramedic - Sophie Boukatch (1 year)
- d. Paramedic - Brandon Crossno (1 year)
- e. Payroll Specialist - Liz Campos (1 year)

**D. Special awards/recognition – N/A**

**II. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**

- 1. Board of Directors Workshop Meeting Minutes for March 10, 2020.**
- 2. Board of Directors Monthly Meeting Minutes for March 17, 2020.**

**III. COMMITTEE REPORTS**

**A. Budget and Finance**

- 1. Financial reports and bank reconciliations (Finance Director Gabe Buldra, Presenter).  
The board will vote on the acceptance of this report.**
- 2. Action Item: Modification to Sun City Fire District Financial Policy to establish purchasing limits**
- 3. Action Item: Resolution #20-0428B – Join the Fire District Workers’ Compensation Pool**
- 4. FY2020-2021 Budget preview (formal presentation during May Workshop Meeting).**

**B. Legal and Insurance**

- 1. Banner Health Agreements.**
  - a. Action Item: Emergency Medical Services Restocking Agreement (renewal)**
  - b. Action Item: Emergency Base Station Agreement (renewal)**
- 2. Action Item: Resolution 20-0428A – Assignment of Fire Chief as Designation of Applicant Agent, which initiates the FEMA/DEMA process for financial aid in response to the COVID-19 pandemic.**

**C. Fire Department Operations**

- 1. Fire operations report: incident counts, types and response times.**

**D. Emergency Medical Services / Ambulance Operations**

- 1. Ambulance operations report: incident counts, types and transports.**

**E. Resource Management**

- 1. Portable Radio Programing – adding Bluetooth**
  - i. Action Item: Motorola Solutions selected as sole source vendor to add Mission Critical Wireless Bluetooth to 33 portable radios for a cost of \$15,436.34**
- 2. Building/facilities report.**

**F. Administrative/Special Projects**

1. Information technology update.
2. HR - hiring/recruiting.

**G. Public Education/Community Outreach**

1. Prevention volunteer service anniversaries.
2. Prevention volunteer hours summary.
3. Community relations program report.
4. Community events.

**H. Fire Prevention**

1. Fire prevention inspection summary.
2. Permits issued and revenue report.
3. Fire investigation reports.
4. Large community projects.

**IV. UNFINISHED BUSINESS**

1. PSPRS Update – Board Member Tim Wilmes

**V. NEW BUSINESS/FUTURE AGENDA ITEMS**

1. Annual Fire Chief Review/Evaluation scheduled for May 2020 (Executive Session)

**VI. EXECUTIVE SESSION**

**VII. PUBLIC COMMENTS**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

**VIII. NEXT GOVERNING BOARD MEETING**

1. The next Regular Board Meeting will be held on Tuesday, May 26, 2020 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue Sun City, AZ.

IX. ADJOURNMENT

FOR THE BOARD

Walter A. Link  
Clerk of the Board

WAL/tp

- NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
  - ❖ Posted: May 21, 2020 at 5:00 PM by Theresa Perez.

*If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.*