

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, MARCH 17, 2020
9:30 A.M.**

CALL TO ORDER: Chairman David Scott

ROLL CALL:

Members Present: David Scott, Walter Link, David Mann, Tim Wilmes, Phil La Barbera

Members Absent: None

Staff: Fire Chief Ron Deadman, Finance Director Gabe Buldra, Fire Marshal Jim Fox, Fire Inspector Kenny Kovac, Admin./Prevention Assistant Theresa M. Perez

PLEDGE OF ALLEGIANCE

INVOCATION

- I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**
- A. Board of Directors Workshop Meeting Minutes for February 11, 2020.**
 - B. Board of Directors Monthly Meeting Minutes for February 18, 2020.**
- II. CORRESPONDENCE AND SPECIAL RECOGNITION**
- A. Community appreciation letters.**
 - B. Promotions/badge pinning.**
 - C. Service anniversaries.**
 - D. Special awards/recognition.**
- III. COMMITTEE REPORTS**
- A. Budget and Finance**
 - 1. Financial reports and bank reconciliations (Finance Director Gabe Buldra, Presenter).
The board will vote on the acceptance of this report.**

- a. Finance Director Gabe Buldra presented the financial reports by video remote for the month of February. The board motioned to pass the budget report for February 2020. (M: Tim Wilmes/2nd: David Mann)

B. Legal and Insurance

1. Legal and insurance matters.

C. Fire Department Operations

1. Fire operations report: incident counts, types and response times.
2. Training, programs and recruiting report.

D. Emergency Medical Services / Ambulance Operations

1. Ambulance operations report: incident counts, types and transports.
2. Training, programs and recruiting report.

E. Resource Management

1. Fleet/apparatus report.
2. Building/facilities report.

F. Administrative/Special Projects

1. Information technology update.
2. HR - hiring/recruiting.

G. Public Education/Community Outreach

1. Prevention volunteer service anniversaries.
2. Prevention volunteer hours summary.
3. Community relations program report.
4. Community events.

H. Fire Prevention

1. Fire prevention inspection summary.
2. Permits issued and revenue report.
3. Fire investigation reports.

4. Large community projects.

IV. UNFINISHED BUSINESS

V. NEW BUSINESS/FUTURE AGENDA ITEMS

VI. EXECUTIVE SESSION

VII. PUBLIC COMMENTS

- A. Mayor Le Vault of Youngtown updated all in attendance of the precautionary implementations concerning COVID-19. The Youngtown Council Meeting was canceled for March 2020; future council meetings will be presented telephonically for the next 2-3 months. An update was given by Mayor Le Vault on his bicycle incident, which occurred on January 5th. He expressed his thanks and appreciation to the SCFMD crew who assisted him at the time of accident.

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VIII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on April 28, 2020 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

- A. The board meeting adjourned at 9:42 a.m., Tuesday, March 17, 2020.

FOR THE BOARD

Walter A. Link
Clerk of the Board

WAL/tp

- NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
❖ Posted: April 23, 2020 at 5:00 PM by Theresa Perez.

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible

Approved