

**MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, JUNE 23, 2020  
9:30 A.M.**

**CALL TO ORDER: Chairman David Scott**

**ROLL CALL:**

**Members Present: David Scott, David Mann, Tim Wilmes, Walter Link (Zoon), Phil La Barbera (Zoom)**

**Members Absent: None**

**Staff: Fire Chief Ron Deadman, Finance Director Gabe Buldra, Fire Marshal Jim Fox, Fire Inspector Kenny Kovac, Office Manager/Human Resource Lisa Neubert, Admin./Prevention Assistant Theresa M. Perez**

**PLEDGE OF ALLEGIANCE**

**INVOCATION / CHAPLAIN'S REPORT**

**I. CORRESPONDENCE AND SPECIAL RECOGNITION**

1. Community appreciation letters.
  - a. There were 2 letters of appreciation and thanks to the SCFMD crews for their on-call assistance/response.
  - b. Recognition was given to Home Depot for their donation of non-contact voltage testers equipment for the Department's volunteer inspectors.
2. Promotions/badge pinning – No items presented.
3. Service anniversaries.
  - a. There were 3 service anniversaries for May 2020: Jaime Soto (Captain/Paramedic - 30 yrs.); Dale Gillaspy (Firefighter/Paramedic – 25 yrs.); Damon Farrar (Firefighter/Paramedic – 18 yrs.)
4. Special awards/recognition – No items presented.

## **II. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**

- A. Board of Directors workshop meeting minutes for May 19, 2020 were approved for filing.
- B. Board of Directors monthly meeting minutes for May 26, 2020 were approved for filing.

## **III. COMMITTEE REPORTS**

### **A. Budget and Finance**

- 1. Finance Director Gabe Buldra presented the financial reports and bank reconciliations for May 2020. The board voted unanimously to accept the financial report. (M: Tim Wilmes/2<sup>nd</sup>: David Mann)
- 2. The FY 20/21 budget was presented for adoption by Finance Director Gabe Buldra. Board Chairman opened a public hearing to the public for comments on the proposed budget. Fire Chief Deadman addressed questions from an attendant, Ms. Partridge. The public hearing was closed, and the board voted to adopt and pass the FY 20/21 budget. (M: Tim Wilmes/2<sup>nd</sup>: David Mann)
- 3. The action item for the pension funding policy and review was presented by Finance Director Gabe Buldra. The board voted to unanimously adopt the pension funding policy. (M: Tim Wilmes/2<sup>nd</sup>: David Mann)

### **B. Legal and Insurance**

- 1. Legal and insurance matters – No items presented.

### **C. Fire Department Operations**

- 1. Fire operations report: incident counts, types, and response times.
  - a. The report for fire operations was presented for May 2020.

### **D. Emergency Medical Services / Ambulance Operations**

- 1. Ambulance operations report: incident counts, types, and transports.
  - a. The ambulance report was presented for the month of May 2020. There were two ambulances that completed inspections and passed through the Resource Management process.

### **E. Resource Management**

- 1. Fleet/apparatus report – No items presented.
- 2. Building/facilities report – No items presented.

#### **F. Administrative/Special Projects**

1. The SCFD Policy 106.04 revision regarding sick time was proposed for adoption. As a result of the SCFD Policy 106.04 proposal, the board voted to accept/adopt the SDFD Policy 106.04 revision. (M: David Mann/2<sup>nd</sup>: Tim Wilmes)
2. The SCFD Policy 1-6.05 revision regarding personal time was proposed for adoption. The board voted to accept/adopt the SCFD Policy 1-6.05 revision. (M: David Mann/2<sup>nd</sup> Tim Wilmes)

#### **G. Public Education/Community Outreach**

1. Prevention volunteer service anniversaries – No anniversaries presented for May 2020.
2. The volunteer summary of hours was presented for May 2020.
3. The community relations report was given for May 2020. The lock box appointments are booked through July 2020.
4. There were no community events presented for May 2020.

#### **H. Fire Prevention**

1. The summary of inspections for fire prevention was reported for May.
2. The report for permits issued and revenue for May was presented. There were 9 permits issued with a revenue of \$15,593.16.
3. The fire investigations report was given, which included 1 formal investigation located at 10618 N. Rivera Dr., cause of fire unknown.
4. A report was given on the ongoing large community construction projects within the communities of Sun City and Youngtown.

#### **IV. UNFINISHED BUSINESS**

1. Board Member Tim Wilmes gave an update on the PSPRS matters. There will be a meeting in July for discussion of the PSPRS issues. Currently no meeting date has been confirmed.

#### **V. NEW BUSINESS/FUTURE AGENDA ITEMS**

1. Recognition and thanks were given to Board Member Walter Link (Clerk of the Board) for his years of service as a board member.
2. Steve Arnold was sworn in replacing Walter Link. Tim Wilmes was appointed Board Clerk. (M: Tim Wilmes/2<sup>nd</sup>: David Mann)

**VI. EXECUTIVE SESSION – No executive session.**

**VII. PUBLIC COMMENTS**

- A. Ms. Partridge, Sun City resident expressed her concerns regarding the speed of fire trucks in traffic. Fire Chief Deadman addressed Ms. Partridge’s concerns regarding the issue of fire trucks speed in traffic.**

**Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.**

**VIII. NEXT GOVERNING BOARD MEETING**

- 1. The next Regular Board Meeting will be held on **July 28, 2020 at 9:30 a.m.** at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue.**

**IX. ADJOURNMENT**

- X. The board meeting for June 23<sup>rd</sup> adjourned at 10:13 a.m.**

**FOR THE BOARD**

**Walter A. Link  
Clerk of the Board**

**WAL/tp**

- **NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district’s attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).**
- **One or more members of the governing board may attend the meeting telephonically.**
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
  - ❖ **Posted: June 18, 2020 at 5:00PM by Theresa Perez.**

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