

**MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, JULY 28, 2020  
9:30 A.M.**

**CALL TO ORDER:** Chairman David Scott

**ROLL CALL:**

**Members Present:** David Scott, David Mann, Tim Wilmes, Phil La Barbera, Steve Arnold

**Members Absent:**

**Staff:** Fire Chief Ron Deadman, Finance Director's Assistant Ben Klowes (Zoom), Fire Marshal Jim Fox, Fire Inspector Kenny Kovac, Admin./Prevention Assistant Theresa M. Perez

**PLEDGE OF ALLEGIANCE**

**INVOCATION / CHAPLAIN'S REPORT**

**I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**

- A. The workshop meeting minutes for June 16, 2020 was approved for filing.
- B. The board meeting minutes for June 23, 2020 was approved for filing.

**II. CORRESPONDENCE AND SPECIAL RECOGNITION**

- A. Service anniversaries.
  - 1. Service anniversaries for Class of 06-01 (14 years): Bryan Chamberlain; Adam Holliday Adam Lumbardo; Steve Ortega; Randy Tirman. For Administration - Prevention (22yrs): Theresa M. Perez.

**III. COMMITTEE REPORTS**

**A. Budget and Finance**

- 1. Finance Director, Gabe Buldra's Assistant, Ben Klowes presented the financial and bank reconciliation reports for June 2020. The board voted unanimously to accept the financial report for June 2020. (M: Tim Wilmes/2<sup>nd</sup>: David Mann)
- 2. Beach Fleischman was selected as the Professional Auditing Services (2020-2024). The board motioned to approve the contract with Beach Fleischman as the Professional Auditing Service (2020-2024). (M: David Mann/2<sup>nd</sup>: Tim Wilmes)

**B. Legal and Insurance**

1. The 2021-2023 Sun City Fire Strategic Plan was presented to the board for adoption. The board voted to accept the 2021-2023 Sun City Fire Strategic Plan for adoption. (M: Tim Wilmes/2<sup>nd</sup>: David Mann)
2. The Rebound Contract was presented to the board for continued services at the cost of \$28,925. The board motioned to accept the Rebound Contract extension of services in the amount of \$28,925. (M: David Mann/2<sup>nd</sup>: Phil La Barbera)

**C. Fire Department Operations**

1. The report for fire department operations was presented for June 2020.
2. Training, programs and recruiting report – No items presented.

**D. Emergency Medical Services / Ambulance Operations**

1. The ambulance operations report was given for the month June 2020.
2. Training, programs and recruiting report – No items presented.

**E. Resource Management**

1. The fleet and apparatus updates were given, which included FS132's bay receptor replacement contract matter.
2. An update was given on the building/facilities concerning the conversion of Bay 9 into a fitness facility. The project is currently on hold due to the Covid-19 issues.

**F. Administrative/Special Projects**

1. Information technology update – No items presented.
2. Updates were given on HR - hiring/recruiting process. There is a new EMS hire, Austin Moede, he is the replacement for Alex Meraz. Chief Schmitz and Human Resource Lisa Neubert will begin the firefighter recruitment process in September, 2 recruits will attend the Firefighter Academy early Spring due to delays concerning Covid-19.

**G. Public Education/Community Outreach**

1. Prevention volunteer service anniversaries – No anniversaries presented for June.
2. The prevention summary report of volunteer hours was presented for June 2020.
3. The community relations program report was presented for the month of June. At this time lock boxes are booked through July.
4. Community events – No report on community events was presented.

#### **H. Fire Prevention**

1. The summary report was given for fire prevention inspections for June.
2. The report was presented for the permits issued and revenue collected. There were 8 permits issued for a fee total of \$44,849.55 for June.
3. The fire investigation report was presented for June. There were 2 fire investigations, which were undetermined.
4. Updates were given on the large community project within the communities of Sun City and Youngtown, which also included the ongoing projects within Sun City and Youngtown.

#### **IV. UNFINISHED BUSINESS**

##### **A. PSPRS Update – Tim Wilmes, Board Clerk**

1. An update was given on unfunded liability issues in addition to the 3.25 tax rate concerning PSPRS matters.

##### **B. COVID–19 Funds Update – Tim Wilmes, Board Clerk**

1. There was an update given on COVID-19 concerning HR 7073 Special District Central Service Act in addition to Senate bill 4308.

#### **V. NEW BUSINESS/FUTURE AGENDA ITEMS**

- A. The Memorandum of Understanding (MOU) between the Sun City Fire District and IAFF, Local 3573, Sun City Charter will be presented to the board for consideration and approval at the next board meeting, August 25<sup>th</sup>.

#### **VI. EXECUTIVE SESSION – No executive session.**

#### **VII. PUBLIC COMMENTS**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

#### **VIII. NEXT GOVERNING BOARD MEETING**

- A. The next Regular Board Meeting will be held on August 25, 2020 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue Sun City, AZ.

IX. ADJOURNMENT

A. The board meeting for July 28<sup>th</sup> adjourned at 10:21 a.m.

FOR THE BOARD

Tim Wilmes  
Clerk of the Board

WAL/tp

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- **Governing board meeting agenda dated and posted (at least 24 hours prior).**
  - ❖ **Posted: July 23, 2020 at 5:00 PM by Theresa Perez.**

*If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or [admin@scfmd.az.gov](mailto:admin@scfmd.az.gov) as early as possible.*