

**MINUTES  
SUN CITY FIRE DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, AUGUST 25, 2020  
9:30 A.M.**

**CALL TO ORDER:** Chairman David Scott

**ROLL CALL:**

**Members Present:** David Scott, David Mann, Tim Wilmes, Phil La Barbera, Steve Arnold

**Members Absent:** None

**Staff:** Fire Chief Ron Deadman, Chief Schmitz, Finance Director Gabe Buldra (Zoom), Assistant Fire Marshal Kenny Kovac, Human Resource Lisa Neubert, Admin./Prevention Assistant Theresa M. Perez

**PLEDGE OF ALLEGIANCE**

**INVOCATION / CHAPLAIN'S REPORT**

- I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**
- A. Workshop meeting minutes for July 21, 2020 were approved for filing.**
  - B. Monthly meeting minutes for July 28, 2020 were approved for filing.**
- II. CORRESPONDENCE AND SPECIAL RECOGNITION**
- A. Community and Appreciation Letters.**
    - 1. A letter of gratitude was received from Terri Oliver; she expressed her thanks and gratitude for services provided by E-133 and M-132 on July 25<sup>th</sup>.**
  - B. Service anniversaries – No anniversaries presented.**
  - C. Badge Pinning – No badge pinning presented.**
- III. COMMITTEE REPORTS**
- A. Budget and Finance**
    - 1. The financial and bank reconciliation reports were presented for the month of July 2020 by Finance Director Gabe Buldra (Zoom). The board approved the financial report for the month of July 2020. (M: David Mann/2<sup>nd</sup>: Phil La Barbera)**

**B. Legal and Insurance**

1. The proposal of the Memorandum of Understanding (MOU) was deferred to the next board meeting on Tuesday, September 22<sup>nd</sup>, due to further review necessitated by EMS.

**C. Fire Department Operations**

1. The fire operations report was given for July 2020, which included incident types, counts, and response times.
2. An update was given regarding the Fire Department brush trucks assisting with fires throughout areas of Arizona.
3. Training, programs and recruiting report – No items were presented.

**D. Emergency Medical Services / Ambulance Operations**

1. The ambulance operation reports were presented, which included incident counts, type, and transports for the month of July 2020.
2. Training, programs and recruiting report – No items presented.

**E. Resource Management**

1. The fleet/apparatus report was presented for July 2020. An update was given on the ambulance refrigerator matters in addition to the Sutfin cracked bumper issues. The modifications concerning these matters are currently ongoing.
2. The building/facilities report was presented regarding Station projects. Updates were given concerning the bay floor proceedings at FS-132 in addition to the conversion of bay 9 into a fitness facility at FS-131; these projects are currently ongoing.

**F. Administrative/Special Projects**

1. Information technology update – No items presented.
2. An update was given regarding the hiring/recruitment matters. The firefighter recruitment deadline was extended to December 31, 2020. There will be interviews in January and February for replacement of current firefighters who will be retiring.

**G. Public Education/Community Outreach**

1. Prevention volunteer service anniversaries – No anniversaries presented.
2. The prevention volunteer hours summary was presented for July 2020.
3. The report for July's community relations program was presented. The report included number of citizens served in July 2020. At this time lockbox appointments are booked through August 2020.

4. Community events – No events presented for July.

#### H. Fire Prevention

1. The report for July's monthly fire inspection summary was presented.
2. The permits/revenue report was presented for the month of July. There was a total of 14 permits issued for a total revenue amount of \$24,140.50.
3. The fire investigation report was given for July. There were 2 formal fire investigations, which included an accidental fire involving an attic fan in addition to an undetermined fire investigation.
4. There was an updated overview of the Banner Boswell new ED/patient tower, which included large district projects within the Sun City District and Town of Youngtown. These projects are currently ongoing.

#### IV. UNFINISHED BUSINESS

- A. PSPRS Update – Tim Wilmes, Board Clerk – No PSPRS report presented.
- B. Board Clerk, Tim Wilmes gave an update on the COVID–19 funds, which the Care Act has not provided. The concerns and information related to the Covid-19 funds have been-expressed to the Washington DC office of Representative Lesko. The costs related to the needed funds have been sent to Maricopa County for further evaluation.

#### V. NEW BUSINESS/FUTURE AGENDA ITEMS – No items were presented.

#### VI. EXECUTIVE SESSION – No items were presented. PUBLIC COMMENTS

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

#### VII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on September 22, 2020 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99<sup>th</sup> Avenue Sun City, AZ.

#### VIII. ADJOURNMENT

- A. The board meeting for August 25<sup>th</sup> adjourned at 9:57 a.m.

**FOR THE BOARD**

**Tim Wilmes  
Clerk of the Board**

**TW/tp**

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
  - ❖ **Posted: August 20, 2020 at 5:00 PM by Theresa Perez.**

*If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or [admin@scfmd.az.gov](mailto:admin@scfmd.az.gov) as early as possible.*

Approved