

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, OCTOBER 27, 2020
9:30 A.M.**

CALL TO ORDER: Chairman David Scott

ROLL CALL:

Members Present: David Scott, David Mann, Tim Wilmes, Phil La Barbera, Steve Arnold

Members Absent: None

Staff: Fire Chief Ron Deadman, Finance Director Gabe Buldra, Admin. Assistant /Prevention Assistant Theresa M. Perez

PLEDGE OF ALLEGIANCE

INVOCATION / CHAPLAIN'S REPORT

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

- A. The workshop meeting minutes for September 15, 2020 were approved for filing.
- B. The board meeting minutes for September 22, 2020 were approved for filing.

II. CORRESPONDENCE AND SPECIAL RECOGNITION

- A. Service anniversaries.
 - 1. There were 3 service anniversaries presented for October: Battalion Chief Rob Schmitz – 15 years, Firefighter/EMT Drew Holzer – 5 years, and Firefighter/EMT Matt Schall - 4 years.

III. COMMITTEE REPORTS

A. Budget and Finance

- 1. The financial and bank reconciliation reports was presented by Finance Director Gabe Buldra for September 2020. The board unanimously accepted the financial reports for September. (M: Dave Mann/2nd: Phil La Barbera)

B. Legal and Insurance

1. The board was presented with Resolution 20-1027A for approval to decline contribution of Mutual Aid Services to Cave Creek, AZ except in the event of known danger to human life. The board approved Resolution 20-1027A to refuse Mutual Aid Services to Cave Creek, AZ. (M: Dave Mann/2nd: Steve Arnold)

C. Fire Department Operations

1. The report for Fire operations was given, which included the incidents, and statistics for September.

D. Emergency Medical Services / Ambulance Operations

1. The report was given for Ambulance operations, which included incident counts, types, and number of transports for September.

E. Resource Management

1. The contract for S.A.K. Electric Plumbing & Concrete in the amount of \$46,501.00 was presented to the board for approval regarding the interceptor project at Fire Station 132. The board accepted and approved the contract not to exceed the amount of \$46,501.00 for the interceptor project at Fire Station 132. (M: Steve Arnold/2nd: Phil La Barbera)
2. The proposed engineering funds for testing and proper installation was presented to the board for approval, not to exceed the amount of \$4,000.00. The board approved the engineering funds not to exceed the amount of \$4,000.00 for testing and installation. (M: Steve Arnold/2nd: Phil La Barbera)
3. An update was given on the Fitness Room tenant improvements at Fire Station 131, the final bid will be available this week.
4. An update was given on the Plymovent installation at Fire Stations 131 & 132, the installation should be completed by the first of November.

F. Administrative/Special Projects

1. HR - hiring/recruiting
 - a. There were 2 EMS personnel hired: Paramedic Nicolette M. Gatlin and Paramedic Thomas Smock.

G. Public Education/Community Outreach

1. Prevention volunteer service anniversaries – No anniversaries presented.
2. Prevention volunteer hours summary.
 - a. The prevention report for volunteer summary of hours was presented for the month of September; total number of volunteer hours were 177.

3. **Community relations program report.**
 - a. **The community relations report was presented for September; there was a total of 75 citizens served by prevention. The lockbox appointments are scheduled through October 2020.**
4. **Community events – No community events presented.**

H. Fire Prevention

1. **Fire prevention inspection summary.**
 - a. **The annual inspection summary, and construction reports were given for the month of September.**
2. **Permits issued and revenue report.**
 - a. **The permit and revenue reports were given for construction plan review/permits, occupancy permits, contractor registration, and lock box revenue. The total revenue for fire prevention was \$22,048.67.**
3. **Fire investigation reports – No formal fire investigation report for September.**
4. **Large community projects.**
 - a. **An update was given on the progress at Banner Boswell Hospital new ED building, and patient tower, which included a review of the inspection schedule.**
 - b. **There was an update on the large district projects within the community of Sun City, which are currently ongoing.**
 - c. **An update was given on the continued progress of the large district projects within the Town of Youngtown. The El Sol Energy Storage Facility is currently on hold and will be moving forward towards December 2021.**

IV. UNFINISHED BUSINESS

- A. **A plaque was presented to Board Chairman, David Scott in recognition for his 8 years of service as Chairman of the Board for the Sun City Fire District.**
- B. **PSPRS Update – Tim Wilmes, Board Clerk – No updates presented.**
- C. **COVID-19 update; funding reimbursement has been granted by Maricopa County.**
- D. **Clerk of the Board Tim Wilmes gave a brief update on the IPA consolidation matter with Daisy Mountain, in addition to annexing fire protection to the Town of Cave Creek. Currently Daisy Mountain has no interest in an JPA consolidation with any Fire District, and the annexing of fire protection for Town of Cave Creek is under consideration. Brian Moore gave mention of appreciation for open communication with the Department.**

V. NEW BUSINESS/FUTURE AGENDA ITEMS

VI. EXECUTIVE SESSION

VII. PUBLIC COMMENTS

- A. Walter Link, former board member gave mention of his appreciation to Chairman of the Board David Scott for his years of service.

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VIII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on November 17, 2020 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

- A. The board meeting for October 27th adjourned at 9:57 a.m.

FOR THE BOARD

Tim Wilmes
Clerk of the Board

TM/tp

- NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted: October 22, 2020 at 5:00 PM by Theresa Perez.

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.