

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 22, 2020
9:30 A.M.**

CALL TO ORDER: Chairman David Scott

ROLL CALL:

Members Present: David Scott, David Mann, Tim Wilmes, Phil La Barbera, Steve Arnold

Members Absent: None

Staff: Fire Chief Ron Deadman, Chief Schmitz, Finance Director Gabe Buldra (Zoom), Assistant Fire Marshal Kenny Kovac, Human Resource Lisa Neubert, Admin./Prevention Assistant Theresa M. Perez

PLEDGE OF ALLEGIANCE

INVOCATION / CHAPLAIN'S REPORT

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

- A. The workshop meeting minutes for August 18, 2020 was approved for filing.
- B. The board meeting minutes for August 25, 2020 was approved for filing.

II. CORRESPONDENCE AND SPECIAL RECOGNITION

- A. For September, there were 22 Sun City Fire -Medical Department employees recognized for their years of service anniversaries.

III. COMMITTEE REPORTS

A. Budget and Finance

- 1. Finance Director Gabe Buldra presented the financial and bank reconciliation reports for August 2020. The board voted to accept the financial reports for August. (M: Tim Wilmes/2nd: Phil LaBarbera)
- 2. An overview of the FY 2019-2020 end of year reports for financial and bank reconciliations was presented by Finance Gabe Buldra.

B. Legal and Insurance

1. The Memorandum of Understanding (MOU) between the Sun City Fire District and IAFF, Local 3573, Sun City Charter was presented to the board for approval. The board approved the Memorandum of Understanding (MOU) between the Sun City Fire District and IAFF, Local 3573, Sun City Charter. (M: David Mann/2nd: Tim Wilmes)
2. Board members were informed of the cancelation regarding the Sun City Fire District 2020 election by Maricopa County Board of Supervisors. An intern vacancy must be fulfilled within the 90-day post-election; the County can fulfil the vacancy if not fulfilled before the 90-day post-election.
3. A special meeting, and workshop meeting is scheduled for November 10th The regular board meeting has been rescheduled to November 17th instead of November 24th due to the Thanksgiving Holiday.

C. Fire Department Operations

1. The fire department operations report was given for August 2020, which included total number of incidents, types, and response times.

D. Emergency Medical Services / Ambulance Operations

1. The ambulance operations report was given, which included number of incidents, types, and transports for August 2020.

E. Resource Management

1. Building/facilities report.
 - i. The board was presented with the Plymovent contract for approval in the amount of \$33,690.19 for repair, update, and removal of vehicle exhaust systems concerning Fire Stations 131, and 132. The Plymovent contract was approved in the amount of \$33,690.19 for repair, update, and vehicle exhaust system removal. (M: David Mann/2nd: Phil La Barbera)

F. Administrative/Special Projects

1. HR - hiring/recruiting.
 - a. Updates were given on the postponement of firefighter recruitment, hiring, and replacement of 2 firefighter positions. The recruitment process for fire fighter ends December 31, 2020.

G. Public Education/Community Outreach

1. Prevention volunteer service anniversaries – No service anniversaries.
2. Prevention volunteer hours summary.

- a. The August report was given for the summary of hours for prevention volunteers, the total number of hours was 181.
3. Community relations program report.
 - a. The report for community relations was given for August 2020. There was a total of 68 citizens served and lock boxes are scheduled through September 2020.
4. Community events – No community reports presented for August.

H. Fire Prevention

1. Fire prevention inspection summary.
 - a. The inspection reports for fire prevention and construction were presented for August.
2. Permits issued and revenue report.
 - a. The report was given for revenues from permits, operational fees, contractors registration, and lock box revenue. The total revenues for August was \$15,37.02.
3. Fire investigation reports – No formal investigations were presented for August.
4. Large community projects.
 - a. An update/overview was presented on the new ED building/Patient Tower, which included the inspections schedule. On October 5th, the ED will be ready for patient care and the proposed certificate of occupancy is scheduled for December 29th for the ED/Tower addition.
 - b. There were updates given on the ongoing large Sun City District projects in addition to the large ongoing projects in Youngtown.

IV. UNFINISHED BUSINESS

- A. PSPRS Update – Tim Wilmes, Board Clerk
 1. There was an update on PSPRS reports concerning changes that go into effect on July 1, 2022 regarding the layered amortization plan, which was approved by the board.
- B. COVID–19 Funding Update – Tim Wilmes, Board Clerk.
 1. An update was given on the COVID-19 funds request as of September 19th. The Maricopa County Commissioners office approved the COVID-19 funds in the amount of \$278,736. A letter of thanks was sent to Congressman Lesko for assistance in obtaining COVID-19 funds for the Department. Board Clerk Tim

Wilmes also expressed his gratitude to Fire Chief Deadman, Battalion Chief Schmitz, and Human Resources Lisa Neubert on compilation of facts and figures.

- V. NEW BUSINESS/FUTURE AGENDA ITEMS – No items were presented.
- VI. EXECUTIVE SESSION – No executive session.
- VII. PUBLIC COMMENTS – No public comments presented.

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VIII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on October 27, 2020 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

- A. The board meeting for Tuesday, September 22nd adjourned at 10:05 a.m.

FOR THE BOARD

Tim Wilmes
Clerk of the Board

WAL/tp

- NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted: September 17, 2020 at 5:00 PM by Theresa Perez.

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.