

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 17, 2020
9:30 A.M.**

CALL TO ORDER: Chairman David Scott

ROLL CALL:

Members Present: David Mann, Tim Wilmes, Phil La Barbera, David Vandernaalt

Members Absent: Steve Arnold

Staff: Fire Chief Ron Deadman, Chief Schmitz, Finance Directors Assistant Ben Klowses, Human Resource Lisa Neubert, Admin./Prevention Assistant Theresa M. Perez

PLEDGE OF ALLEGIANCE

INVOCATION / CHAPLAIN'S REPORT

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

- A. The workshop meeting minutes for October 20, 2020 was approved for filing.
- B. The board meeting minutes for October 27, 2020 was approved for filing.

II. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Service Anniversaries

- 1. There were 2 service anniversaries for November: Bryan Sapp 14 years (Engineer) and Rodney Bebee 12 years (Firefighter/EMT).

III. COMMITTEE REPORTS

A. Budget and Finance

- 1. Financial reports and bank reconciliations (Finance Director Gabe Buldra, Presenter). The board will vote on the acceptance of this report.
 - a) The financial and bank reconciliation reports were presented for October 2020 by Financial Directors Assistant Ben Klowses. The board unanimously accepted October's financial report. (M: Tim Wilmes/2nd: Phil LaBarbera)

B. Legal and Insurance

1. **Approval of Resolution 20-1117A; for the purpose of updating (remove and add) financial signatories to the District's banking and checking accounts (Finance Director Gabe Buldra & Fire Chief Ron Deadman, Presenter).**
 - a) **The board was presented with Resolution 20-1117A for approval of modifications concerning signatures to the District's financial banking and checking accounts. The board passed with amendments, Resolution 20-1117A for revised signatures to the District's banking and checking accounts. (M: Tim Wilmes/2nd: Phil La Barbera)**

C. Fire Department Operations

1. **The fire operations report was given, which included incident counts, type, and statistics for the month of October.**

D. Emergency Medical Services / Ambulance Operations

1. **The ambulance operations report was presented, the report covered the number of incident counts, types, and transports for the month of October.**
2. **An update was given on the Covid-19 results for the Department; currently there are 5 positive exposures with 2 pending exposures.**

E. Resource Management (Building/Facilities Report)

1. **The building/facilities report was given for the month of October.**
 - a) **The Plymovent project is in the finishing phase for Station's 131 and 132.**
 - b) **Currently the bids are closed regarding the exercise facility at Bay 9. Following a review of bids; Fire Chief Deadman will be forthcoming with his views concerning this matter.**
 - c) **An update was given on the interceptor system replacement at Station 132. The contract with S.A.K has been signed, and there have been no repairs scheduled at this time.**

F. Administrative/Special Projects

1. **HR - hiring/recruiting.**
 - a) **An update was given on the hiring/recruiting process. There will be final interviews this week for 5 open firefighter positions.**
 - b) **An update was given on EMS staffing; additional information regarding open positions will be forthcoming.**

G. Public Education/Community Outreach

1. Prevention volunteer service anniversaries – No anniversaries presented.
2. Prevention volunteer hours summary.
 - a) The report for prevention volunteer hours was presented for the month of October. The number of hours, volunteers, and average hours completed were included.
3. Community relations program report.
 - a) The community relations report was given for October 2020. There was a total of 84 citizens served by the volunteer prevention team. The lockbox appointments are booked through November 2020.
4. Community events – No events were presented for October.

H. Fire Prevention

1. Fire prevention inspection summary.
 - a) The inspection summary reports were given for fire prevention, and construction for October. The number of inspections was covered in the report.
2. Permits issued and revenue report.
 - a) The reports for permits issued and revenue was presented for October. For October, the total revenue was \$21,503.71.
3. Fire investigation reports.
 - a) There were 2 formal fire investigations for October.
4. Large community projects.
 - a) An update was given on the Banner Boswell New ED Building/Patient Tower project. In December Certificate of Occupancy will take place. There is a requirement of radio coverage for the new building and existing building.
 - b) An update was given on the large ongoing community projects within Sun City and Youngtown. The El Sol energy storage construction project in Youngtown has been extended to December 2021.

IV. UNFINISHED BUSINESS

- A. PSPRS Update – Tim Wilmes, Board Clerk
 - a) An update was given on pension bonds, liability of funds, and impact of funds from the passing of Proposition 207. In the future Finance Director Gabe Buldra and the State will consult and research this matter.

B. COVID–19 Funding Update – Tim Wilmes, Board Clerk

- a) An update was given on the ongoing funding and coverage issues in response to the Federal Government regarding COVID – 19.

V. EXECUTIVE SESSION

A. Board meeting Discuss retention of the Fire Chief

- a) Board members motioned to go into executive session at 10:14 a.m.
- b) The executive session meeting adjourned at 10:48 a.m.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

A. The regular Board meeting opened at 10:49 a.m.

B. Action Item: Retention of the Fire Chief (Fire Chief Ron Deadman, Presenter).

- a) The board discussed the retention of Fire Chief Ron Deadman. The board motioned to retain Fire Chief Deadman. (M: Phil La Barbera/2nd: David Vandernaalt)

C. Action Item: Funding the Assistant Fire Chief Position (Fire Chief Ron Deadman, Presenter).

- a) The funding of Assistant Fire Chief position was discussed. The board motioned to accept the funding of Assistant Fire Chief position as agreed by Fire Chief Deadman. (M: Tim Wilmes/2nd: Phil La Barbera)

VII. PUBLIC COMMENTS

- A. Fire Chief Deadman addressed questions from Karen Partridge (public member attendee) concerning budgeted income for COVID-19 overtime coverage, overtime budget, obtainment of funds for Assistant Fire Chief, and use of personal vehicle for department business.**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VIII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on December 15, 2020 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.**

IX. ADJOURNMENT

A. The regular board meeting adjourned at 10:53 a.m.

FOR THE BOARD

Tim Wilmes
Clerk of the Board

WAL/tp

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ **Posted: November 16, 2020 at 9:00 AM by Theresa Perez.**

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.