

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, JANUARY 26, 2021
9:30 A.M.**

CALL TO ORDER: Chairman David Scott

ROLL CALL:

Members Present: David Mann, Tim Wilmes, Phil LaBarbera, Steve Arnold, David VanderNaalt

Members Absent:

Staff: Fire Chief Ron Deadman, Chief Schmitz, Finance Director Gabe Buldra, Office Manager/Human Resource Lisa Neubert, Assistant Fire Marshal Kenny Kovac, USCFFA Representative Mike O'Farrell, Admin./Prevention Assistant Theresa M. Perez

PLEDGE OF ALLEGIANCE

INVOCATION / CHAPLAIN'S REPORT

- I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL**
 - A. Special Meeting Minutes for November 10, 2020 was approved for filing.**
 - B. Board Meeting Minutes for November 17, 2020 was approved for filing**
 - C. Executive Session Meeting Minutes for November 17, 2020 was approved for filing.**
 - D. Special Meeting Minutes for December 8, 2020 was approved for filing.**
 - E. Board Meeting Minutes for December 15, 2020 was approved for filing.**
 - F. Executive Meeting Minutes for December 15, 2020 was approved for filing.**
- II. CORRESPONDENCE AND SPECIAL RECOGNITION**
 - A. Service anniversaries were presented for the month of January 2021.**
- III. COMMITTEE REPORTS**
 - A. Budget and Finance**

1. The financial report and bank reconciliations were presented for the month of December 2020. The board motioned to accept the financial reports for December. (M: Tim Wilmes/2nd: Steve Arnold)
2. Assistant Fire Chief Schmitz briefed the board on the funding that has been received and distributed from the Cares Act.

B. Legal and Insurance

1. The Sun City Fire District 2020 Auditor's Report.
 - a) The representative from Beach Fleischman presented a power point report via zoom in reference to the Sun City Fire District 2020 Auditor's report. The report is compliant with AER 48-80.03, subsection G. Questions from the board concerning the audit report were addressed. The final audit report document will be presented at the board meeting on February 23rd. The audit report was accepted by the board as amended. (M: Tim Wilmes/2nd: David Vandernaalt)
 - b) Questions regarding ambulance billing audit were presented by board members Tim Wilmes and Steve Arnold. Finance Director Gabe Buldra responded to the questions put forth by board member Tim Wilmes and Steve Arnold.

C. Fire Department Operations

1. The fire operations report was given for December 2020. The report included all calls outside of Sun City, incident types, statistics, automatic aid responses/received, and response locations.

D. Emergency Medical Services/Ambulance Operations

1. The incident counts, types and transports were presented in the ambulance operations report for December 2020.

E. Resource Management

1. Fleet/apparatus report – No items presented.
2. Buildings/facilities report.
 - a) An update was given on the 132-bay replacement. Currently waiting on scheduling due to permit process.
 - b) Update given on door replacements at FS-131, which included January 14th completion of the HVAC.
 - c) Update given on FS-133's door problems; doors and systems will be replaced at no cost, thanks to Chief Neely's efforts and negotiations.

F. Administrative/Special Projects

1. Update given on Engineer testing, currently tests have not been completed and are under review at this time.
2. Update given on EMS hiring; 3 new recruits will start work on Monday.
3. Currently the recruiting firm selection for Fire Chief position is on hold awaiting direction from the board.

G. Public Education/Community Outreach

1. Prevention volunteer service anniversaries – No anniversaries presented.
2. The prevention volunteer summary of hours was reported for December 2020.
3. The report was given for community relations program for December. There were 113 citizens served in December. The appointments for lock box installations are booked through January 2021.
4. Community events – No events were presented.

H. Fire Prevention

1. The summary for fire prevention inspections report was presented.
2. The report was given for permits issued and revenue. There were 16 permits issued for December with a total revenue of \$470,183.90.
3. There was 1 formal investigation reported for fire investigations. The cause of fire was an unattended candle.
4. An update was given on the large ongoing community projects within the Sun City district. Banner Boswell Hospital has received their Certificate of Occupancy. The Royal Oaks expansion project is currently ongoing. The Ridgeview project is underway with 125 lots; sprinkler permits will be provided to the 125 homes by the Department.

IV. UNFINISHED BUSINESS

A. PSPRS - (Board Clerk Tim Wilmes, Presenter)

- 1) An update was given on PSPRS/Proposition 207 and 208 regarding allocation of funds to Cities/Districts in addition to the number of active employees in PSPRS. Update given on House bill 2455 and Senate bill 1298, which has not passed at this time.

V. EXECUTIVE SESSION

A. No Items were presented.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

A. **Action Item:** Make available an incentive of \$5,000 annually for the Fire Chief to live within the vicinity of the Sun City Fire District. (Tim Wilmes – Board Clerk)

- 1) There was an action item presented on an annual monetary incentive of \$5,000 for a Fire Chief to reside within the vicinity of the Sun City Fire District. The board motioned to take this item into consideration and advisement pending further research on this matter. (M: Steve Arnold/2nd: Phil LaBarbera)

VII. PUBLIC COMMENTS

A. Steve Collins from the Sun City Recreation Centers introduced himself to the board, he is a retired firefighter from Syracuse, New York. Steve Collins is the person of contact for the SC Recreation Centers.

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VIII. NEXT GOVERNING BOARD MEETING

A. The next Regular Board Meeting will be held on February 23, 2021 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

A. The regular board meeting adjourned at 10:45 a.m.

FOR THE BOARD

Tim Wilmes
Clerk of the Board

TW/tp

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.

- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ Posted: January 21, 2021 at 9:00 AM by Theresa Perez

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.

Approved