

**MINUTES
SUN CITY FIRE DISTRICT
SPECIAL MEETING
TUESDAY, MARCH 16, 2021
9:30 A.M.**

CALL TO ORDER: David Mann, Chairman

ROLL CALL:

Members Present: David Mann, Tim Wilmes, Phil LaBarbera, Steve Arnold, David VanderNaalt

Members Absent: None

Staff: Assistant Fire Chief Rob Schmitz, Fire Marshal Jim Fox, Assistant Fire Marshal Kenny Kovac, Finance Director Gabe Buldra, Office Manager/Human Resource Lisa Neubert, Administrative Asst./Prevention Theresa M. Perez

BUSINESS TO BE CONDUCTED: The Committees of the Board will discuss various matters within their areas of responsibility.

I. Legal and Insurance

A. Action Item - Shared Fire Chief contract (Presenter: Assistant Fire Chief Rob Schmitz)

- 1) The action item for Shared Fire Chief contract was presented to the board for approval. The motion passed with 4 in favor and 1 opposed to the Shared Fire Chief contract. (M: Phil LaBarbera/2nd: David VanderNaalt)**

B. Discussion Item – Brycer contract (Presenter: Fire Marshal Jim Fox)

- 1) The board members were presented with the Brycer contract document. Fire Marshal Jim Fox gave an account of the code compliance tracking system process in addition to an overview of the Brycer Company's services, contract, costs, and revenue refunds to the Fire District. Assistant Fire Marshal Kenney Kovac gave an overview of the capabilities provided by the tracking system in assisting with inspection compliance. This item will be proposed to the board for approval at the board meeting on March 23rd.**

C. Discussion Item – Shared manpower agreement with Buckeye Valley Fire District (Presenter: Assistant Fire Chief Rob Schmitz)

- 1) The Buckeye Valley Fire District Shared manpower agreement was presented to the board for consideration/discussion. Assistant Fire Chief Rob Schmitz addressed questions from board members concerning the agreement. This item will be put forth to the board on March 23rd for approval.

II. Budget and Finance

A. Discussion - Capital Improvement Funds (Presenter: Clerk of the Board Tim Wilmes)

- 1) Following further research Board Member David VanderNaalt will present an update on the Capital Improvement Funds.

B. Discussion - Pension Funding (Presenter: Clerk of the Board Tim Wilmes)

- 1) Board Clerk Tim Wilmes presented an update on the Pension Funding matters. There was an overview of the stimulus package, obligation bonds, pension, liabilities in addition to an overview of Tier 3-, and 20-year payoff.

C. Board finance training (Presenter: Gabe Buldra, Finance Director)

- 1) Finance Director Gabe Buldra briefed the board members on finance matters.

III. Fire Department Operations

A. Discussion – Union survey regarding AFMA feasibility study (Presenter: Clerk of the Board Tim Wilmes)

- 1) There was a discussion concerning the survey on the AFMA feasibility study. Following the discussion there was no cause/intension to move forward with this issue.

IV. Ambulance Operations

A. There were no items presented for ambulance operations.

V. Grounds and Equipment

A. Discussion – Adding a Plymovent system to Fire Station 133 (Presenter: Assistant Fire Chief Rob Schmitz)

- 1) The Plymovent contract and quote were proposed to the Board in the amount of \$70,697.32 for the Plymovent system addition at Station 133. Board member Steve Arnold called-for “additional supplemental charges” on proposal to be removed. This item will be proposed as an action item at the March 23rd board meeting for approval.

VI. Special Projects

- A. There were no items presented for special projects.

VII. Executive Session

- A. At this time pursuant to A.R.S. Section 38.431.03(A)(1) the Board may vote to go into Executive Session for the purposes of discussing the employment contract of the Assistant Fire Chief.
 - 1) There was no executive session discussion in reference to the Assistant Fire Chief contract. The updated Assistant Fire Chief contract will be presented as an action item at the March 23rd board meeting for approval.

VIII. Public Comments

- A. There were inquiries from Sun City resident Karen Partridge concerning taxes, district revenue, and fire truck speeding issues. The inquiries were addressed by Board members Tim Wilmes, Steve Arnold, Assistant Fire Chief Rob Schmitz, and Finance Director Gabe Buldra.

IX. Adjournment

- A. The board meeting adjourned at 11:15 a.m.

FOR THE BOARD

Tim Wilmes

Tim Wilmes
Clerk of the Board
TW/lbn