

**MINUTES  
SUN CITY FIRE DISTRICT  
WORKSHOP MEETING  
TUESDAY, AUGUST 17, 2021  
9:30 A.M.**

**CALL TO ORDER:** David Mann, Chairman

**ROLL CALL:**

**Members Present:** David Mann, Tim Wilmes (Via Zoom), Steve Arnold

**Members Absent:** David VanderNaalt and Paul LaBarbera, with notice

**Staff:** Fire Chief Mark Burdick, Assistant Fire Chief Rob Schmitz, Finance Director Gabe Buldra, Office Manager Lisa Neubert, USCFFA representative Jim Flesher, Jr.

**BUSINESS CONDUCTED:** The Committees of the Board discussed various matters within their areas of responsibility.

**I. Legal and Insurance**

**A. No report.**

**II. Budget and Finance**

**A. Finance Director Gabe Buldra introduced Bryan Lundberg and Claude Lockhart from Stifel. The district previously used Stifel to issue its government obligation bonds. Mr. Lundberg was present at the meeting and Mr. Lockhart was available via Zoom. Mr. Lockhart went over a PowerPoint presentation on funding options for the district's PSPRS pension unfunded liability debt. They presented two options – 1) 100% funding of liability, or 2) 90% funding of liability. After the Stifle presentation, Finance Director Buldra gave an overview of projected district revenues and expenses and when in the future each option (100% funding, 90% funding, or remaining status quo and paying unfunded liabilities on a yearly basis) could potentially not be feasible given financial market fluctuations. The board will review presentation documents and this item will be on the August 24<sup>th</sup> meeting as an action item.**

**B. Each board member received a copy of the annual audit engagement letter from BeachFleischman PC. Finance Director Gabe Buldra explained that this year's**

engagement letter is much like the engagement letter the Board received last year, which was the first year the district used BeachFleischman, PC for the annual audit.

**III. Fire Department Operations**

A. No report.

**IV. Ambulance Operations**

A. No report.

**V. Grounds and Equipment**

A. Assistant Fire Chief Rob Schmitz reported that he and Chief Burdick attended the June 2021 Youngtown Council meeting and requested that the town use some of the monies they received from both the CARES and ARPA Acts to fund the purchase of a new ambulance for the district. The total cost of the ambulance, gurney system, and required loose equipment is \$253,193.06. The town voted to fund the purchase in the amount requested. The only request from the town was that unit be marked in some manner (signage) to reflect the support from the Town of Youngtown. At this time board member Steve Arnold inquired if all units were marked with a unit designation on the apparatus. Chief Schmitz explained that all units are identified with the unit number except the reserve units. This is because the reserve units can be placed into service as any other unit, should that unit be out of service. There are temporary letters/numbers that can be affixed should the reserve unit be in service for an extended period.

**VI. Special Projects**

A. No report.

**VII. Executive Session**

A. No E-session.

**VIII. Adjournment**

A. The meeting adjourned at 10:55 a.m.

**FOR THE BOARD**

*Tim Wilmes*

Tim Wilmes  
Clerk of the Board  
TW/lbn